

Annexure-2

NATIONAL BOARD OF ACCREDITATION Pro-forma for Pre-Qualifiers (Diploma) TIER-II Institutions

PART (A) - Profile of the Institute

A1. Name of the College: -

Year of Establishment:-

A2. Address: -

City:-

State: -

Pin Code: -

Website:-

E-mail:-

STD Code: -

Phone No:-

Fax STD Code: -

Fax:-

A3. Head of the Institution:-

Name: -

Designation:-

A4. Contact details of Head of the Institution:-

STD Code: -

Telephone No: -

Mobile: -

E-mail:-

Fax STD Code: -

Fax No:-

A5. Name of the Affiliating Board:-

Address: -

City:-

State: -

Pin Code:-

Website: -

E-mail:-

STD Code: -

Phone No:

Fax STD Code:-

Fax:-

A6. Type of the Institution:

University	<input type="checkbox"/>	Deemed University	<input type="checkbox"/>
Government Aided	<input type="checkbox"/>	Autonomous	<input type="checkbox"/>
Affiliated	<input type="checkbox"/>		

A7. Ownership Status:

Central Government	<input type="checkbox"/>	State Government	<input type="checkbox"/>
Government Aided	<input type="checkbox"/>	Self financing	<input type="checkbox"/>
Trust	<input type="checkbox"/>	Society	<input type="checkbox"/>
Section 25 Company	<input type="checkbox"/>	Any Other (Please specify)	<input type="checkbox"/>

A8. Students Admissions (Institute level considering all programs):

Item	CAY	CAYm1	CAYm2
Sanctioned intake			
Number of students admitted			
Total Admitted/Sanctioned Intake= % Admitted			
Average % Admitted			

CAY: Current Assessment Year

CAYm1: Current Assessment Year minus 1

CAYm2: Current Assessment Year minus 2

A9. Campus Information:-

Does the College have its own building:-

Sports Complex:-

Canteen and Hostel (If any):-

Medical Room:-

Laboratories:-

Guidance:-

Placement:-

A10. Names of programs offered by the College:-

A11. Programs to be considered for Accreditation vide this application.

S. No.	Program Name

Note:

Each institution has to recommend minimum of two programs for accreditation which satisfies this pre-Qualifier criteria

PART (B)- Program information as per point - A11

B1. Provide separate Information for each program applied for:-

Name of the Program	Year of Start	Intake	Increase in intake, if any	Year of increase	AICTE Approval

B.1-Details of infrastructure

B1.1. - Details of Class room

Name of the program	No. of Classrooms	No. of Smart class Room	Details of Smart class Room

Note:

- Each program must have separate class room for 1,2,& 3 year students
- Each program must have minimum one smart class room

B1.2.- Details of Laboratories

Name of the program	Name of the Laboratories	Details of Equipments in the Laboratory

- Note:** - Each program must have working equipments as per curriculum requirement
- Add Separate table for different labs

B1.3.- Details of Computer Labs

Name of the program	Name of Computer Labs	No. of Computers in Computer Labs	Details of Software

Note:

Each program must have licensed software or open source software as per curriculum and sufficient Students' computer ratio as per AICTE norms

B1.4. - Details of Workshops

Name of the program	Name of the Workshops	Details. of Equipments and Machineries

Note:

- Each program must have working equipments/ Machineries as per curriculum requirement
- Add Separate table for different workshops

B2. Student Admissions (Program specific):-

Item	CAY	CAYm1	CAYm2
Sanctioned intake of the program			
Number of students admitted in the Program			
Total Admitted/Sanctioned Intake= % Admitted			
Average % Admitted			

CAY: Current Assessment Year

CAYm1: Current Assessment Year minus 1

CAYm2: Current Assessment Year minus 2

Note: Percentage students Admitted must be more than 50% for above 3 years

B 3.1-Success rate without backlogs in a stipulated period

Item	Latest passed Batch	Latest Passed Batch	Latest Passed Batch
		Minus 1	Minus 2
Total number of students (admitted through state level counseling + admitted at Institute level +admitted through lateral entry) ($N1 + N2 + N3$)			
Number of students who have passed without backlogs in the stipulated period			
Success index (SI)			
Average SI			

B 3.1.1-Success rate with backlog in a stipulated period

Item	Latest passed Batch	Latest Passed Batch	Latest Passed Batch
		Minus 1	Minus 2
Total number of students (admitted through state level counseling + admitted at Institute level +admitted through lateral entry) ($N1 + N2 + N3$)			
Number of students who have passed with backlogs in the stipulated period			
Success index (SI)			
Average SI			

B 3.2- Academic Performance in First Year

Academic Performance	CAY	CAY _{m1}	CAY _{m2}
Mean Percentage of all successful students (X)			
Total no. of successful students (Y)			
Total no. of students appeared in the examination (Z)			
API = $x * (Y/Z)$	API1	API2	API3
Average API = $(API1 + API2 + API3)/3$			

B 3.2.1- Academic Performance in Second Year

Academic Performance	CAY	CAYm1	CAYm2
Mean Percentage of all successful students (X)			
Total no. of successful students (Y)			
Total no. of students appeared in the examination (Z)			
API = $x^* (Y/Z)$	API1	API2	API3
Average API = $(API1 + API2 + API3)/3$			

B 3.2.3- Academic Performance in Final Year

Academic Performance	CAY	CAYm1	CAYm2
Mean Percentage of all successful students (X)			
Total no. of successful students (Y)			
Total no. of students appeared in the examination (Z)			
API = $x^* (Y/Z)$	API1	API2	API3
Average API = $(API1 + API2 + API3)/3$			

B 3.3- Placement Index

Item	Latest passed Batch	Latest Passed Batch Minus 1	Latest Passed Batch Minus 2
Total No. of Final Year Students (N)			
No. of students placed in companies or Government Sector (X)			
No. of students admitted to higher studies (Y)			
Placement Index : $(1.25X + Y)/N$			
Average Placement Index :			

B4. Information of Faculty

Sl.No.	Designation	Number of Faculty for the program
1.	HOD	
2.	Lecturer (Selection grade)	
3.	Lecturer (Senior grade)	
3.	Lecturer	
4.	Number of Ph.D	
5.	Number of ME/MTech	

B4.Student Faculty Ratio (No of Faculty as per the sanctioned intake):-

CAY: No. of Students in 1st/2nd/3rd Year (considering the sanctioned intake) :

No. of Faculty for the program (considering the fractional load) :

Student Faculty Ratio:

CAYm1: No. of Students in 1st/2nd/3rd Year (considering the sanctioned intake):

No. of Faculty for the program (considering the fractional load)

Student Faculty Ratio:

CAYm2: No. of Students in 1st/2nd/3rd Year (considering the sanctioned intake) :

No. of Faculty for the program (considering the fractional load)

Student Faculty Ratio:

Average: [Addition of SFRs of CAY + CAYm1 + CAYm2]/3

Essential qualifiers for uploading e-SAR in NBA e-Portal

Sl. No	Essential qualifiers	Existence (Yes/No)	If No provide reasons
1	Vision, Mission & PEOs i. Are the Vision & Mission of the Program stated in the institute /Website? ii. Are the PEOs of the Program listed in the institute / Website?		
2	Whether approval of AICTE for the programs under consideration has been obtained for all the years including current year		
3	Whether the Institute has received Zero deficiency report from the regulatory authority AICTE, for the current academic session. If no provide details and action taken in a separate annexure		
4	Whether the program has maintained CO-PO matrices and identified curriculum gap w.r.t PO & PSO		
5	Whether the program has maintained CO-PO attainment for CAY,CAYm1&CAYm2		
6	Whether admissions in the programs under consideration has been more than 50%	Mention % Admission	
7	Whether student faculty ratio in the programs under consideration is better than or equal to 1:25 (average of the last three assessment years)	SFR	
8	Whether the program has maintained Success index & API for CAY,CAYm1&CAYm2		
9	Whether the placement index is greater than 40% (average of the last three assessment years)	Mention % Placement	
10	Whether Program has program assessment and quality improvement committee. If so, give its constitution and mandate in an annexure.		
11	Whether the Program under consideration receives separately earmarked funds for i. Maintenance of Laboratory/computational facilities(recurring funds) ii. Up-gradation of laboratory/computational facilities(non-recurring funds)		

12	Whether program has mentoring system, feedback analysis system, professional guidance system, and grievance addressable system If so, give its constitution and mandate in an annexure.		
13	Whether the program has Digital library and internet facility		

Decision:

If compliance status in all the cases is yes, then the institute shall be treated as eligible for furnishing the e-SAR of the programs which may be considered for accreditation as per procedure.

Institutions which are non-compliant on these parameters are expected that they would have taken necessary steps in this direction by the time of actual submission of the e-SAR.

It is submitted that information provided in this Pre-Qualifier Report is factually correct.

Signature
NBA Program coordinator

Signature
NBA Institutional coordinator

Signature
Principal

Date:

Place: