



Government of Karnataka
Directorate of Technical Education
NBA-Cell
Session-1
ORIENTATION ON
SELF ASSESSMENT REPORT(SAR)- FILLING

An Initiative by:

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Director of Technical Education
Government Of Karnataka ,Bengaluru
Presentation
B.S.VASUKI

PART A: INSTITUTIONAL INFORMATION

1. Name and Address of the Institution:

2. Name and Address of the Directorate of Technical Education:

3. Year of Establishment:

4. Type of the Institution

University

Deemed University

Autonomous

Affiliated

Any other please specify

Any Other (Please specify)

5. Ownership Status

Central Government

State Government

Government Aided

Self financing

Trust

Society

Section 25 Company

Provide Details

6. Other Academic Institutions of the Trust/Society/etc., if any:

| Name of the Institution | Year of Establishment | Programs of Study | Location |
|-------------------------|-----------------------|-------------------|----------|
| | | | |

NOTE:Add rows as required

7. Details of all the programs being offered by the institution under consideration:

| S.No. | Program Name | Year of Commencement | Intake Capacity | Increase in intake, if any | Year of increase | AICTE Approval | Accreditation Status* |
|-------|--------------|----------------------|-----------------|----------------------------|------------------|----------------|-----------------------|
| 1 | | | | | | | |
| N. | | | | | | | |

Note: Add rows as required.

Write appropriate option from the list for accreditation status:

- Applying first time
- Granted provisional accreditation for two years for the period(specify period)
- Granted accreditation for 5 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

8. Programs to be considered for Accreditation vide this application:

| S. No. | Program Name |
|--------|--------------|
| 1 | |
| 2 | |
| N. | |

9. Total number of Employees:

A. Regular*Faculty and Staff:

| Items | | CAY | | CAYm1 | | CAYm2 | |
|-------------------------------------|---|-----|-----|-------|-----|-------|-----|
| | | Min | Max | Min | Max | Min | Max |
| Faculty in Engineering & Technology | M | | | | | | |
| | F | | | | | | |
| Faculty in Sciences & Humanities | M | | | | | | |
| | F | | | | | | |
| Non-teaching staff | M | | | | | | |
| | F | | | | | | |

B. Contractual Staff (Not covered in Table 9.A):

| Items | | CAY | | CAYm1 | | CAYm2 | |
|-------------------------------------|----------|-----|-----|-------|-----|-------|-----|
| | | Min | Max | Min | Max | Min | Max |
| Faculty in Engineering & Technology | M | | | | | | |
| | F | | | | | | |
| Faculty in Sciences & Humanities | M | | | | | | |
| | F | | | | | | |
| Non-teaching staff | M | | | | | | |
| | F | | | | | | |

10. Total number of students:

| Items | CAY | CAYm1 | CAYm2 |
|-----------------------|-----|-------|-------|
| Total no. of boys | | | |
| Total no. of girls | | | |
| Total no. of students | | | |

Note: In case Institution is running AICTE approved courses in Second shift, separate tables with the relevant heading shall be prepared.

11. Contact Information of the Head of the Institution and NBA coordinator:

Head of the Institution:

NBA **coordinator**, If Designated

Name:

Name:

Designation:

Designation:

Mobile No:

Mobile no:

Email id:

Email Id:



OVERVIEW OF PRESENTATION DISCUSSION ON SAR CRITERIAS

| Criteria No. | Criteria | Mark/ Weightage |
|---------------------|--|------------------------|
| | Program Level Criteria | |
| 1. | Vision, Mission and Program Educational Objectives | 50 |
| 2. | Program Curriculum and Teaching–Learning Processes | 200 |
| 3. | Course Outcomes and Program Outcomes | 100 |
| 4. | Students’ Performance | 200 |
| 5. | Faculty Information and Contributions | 150 |
| 6. | Facilities and Technical Support | 100 |
| 7. | Continuous Improvement | 75 |
| 8. | Student Support Systems | 50 |
| 9. | Governance, Institutional Support and Financial Resources | 75 |
| | Total | 1000 |

Self-Assessment Report (SAR)

PROGRAM LEVEL CRITERIA

CRITERION 1

Vision, Mission and Program Educational Objectives

50

1.1. State the Vision and Mission of the Department & Institution

- *Vision statement typically indicates aspirations*
- *Mission statement states the broad approach to achieve*
- *Vision and mission statement should be separately written for department and Institution*

1.2. State the Program Educational Objectives (PEOs)

- *Program Educational Objectives (3 to 5 statements/objectives)*

1.3. Indicate where and how the Vision, Mission and PEOs are published and disseminated among stakeholders

- *Indicate where the Vision, Mission and PEOs are disseminated*

Example: websites, curricula, posters, blue books, Lab records

CRITERION 1**Vision, Mission and Program Educational Objectives (Contd..)****1.4. State the process for defining the Vision and Mission of the Department, and PEOs of the program**

- *Articulate the process involving the Internal and external stakeholders in defining the Vision and Mission of the department and PEOs of the program*
- *Internal Stakeholders may include Management, Governing Board Members, Directorate, Faculty, Support Staff, Students etc. and External Stakeholders may include Employers Industry, Alumni, Funding Agencies, etc.)*

1.5. Establish consistency of PEOs with Mission of the Department

- *Generate a "Mission of the Department – PEOs matrix" with justification*

| Programme Educational Objectives | MISSION STATEMENTS | | | |
|----------------------------------|--------------------|----|----|----|
| | M1 | M2 | M3 | Mn |
| | M | M | M | |
| | | M | H | |
| | | | S | S |
| | M | | M | M |

- M1, M2.Mn are distinct elements of Mission statement.
- Enter correlation levels 1, 2 or 3 as defined below:
- 1: Slight (Low) 2: Moderate (Medium) 3: Substantial (High) *If there is no correlation, put "-"*

2.1.1. State the process used to identify extent of compliance of the Board curriculum for attaining the Program Outcomes (POs) and Program Specific Outcomes (PSOs)

- *State the process details to identify curriculum gaps w.r.t PO/PSO*
- *Mention identified curricula gaps.*
- *Frequency and process of curriculum revision*
- *Weightages to theory-lab-tutorial and coverage of curriculum*

2.1.2. Contents beyond the Syllabus

- *Provide details of the additional course/learning material/content/laboratory experiments/projects etc., to bridge the gap and to improve/attain certain POs & PSOs.*

| S.No. | Gap | Action taken | Date-Month-Year | Resource Person with designation | No. of students present | Relevance to POs& PSOs |
|-------|-----|--------------|-----------------|----------------------------------|-------------------------|------------------------|
| | | | | | | |
| | | | | | | |

2.2 Teaching Learning Process

Describe Processes followed to ensure/improve quality of Teaching & Learning

- *Improving instruction methods using pedagogical initiatives such as real world examples,*
- *Encouraging bright students, assisting weak students,*
- *Use of ICT tools in teaching, collaborative learning,*

Initiatives to improve the quality of semester tests and assignments

- *Semester periodical testes were aimed at assessment of learning outcomes,*
- *Activities based assignments were given to students*
- *Practical sessions were conducted for acquiring higher order of learning skills,*
- *The students were encouraged to take up internships in industry*

•Quality of Experiments

Sample example: Similar table may be prepared for CAY, CAYm1, CAYm2

| Curriculum Lab Description | Activities | Lab/Workshop manuals |
|---|---|-----------------------------|
| Basic Electrical and Electronics Engineering Lab | Hands on training in soldering to acquire skill in the art of Soldering, Understand the behavioral characteristics of passive components | CO1,2 , Available |

•Quality of Students Projects and Report Writing

| Name of the student(s) | Projectile | Areas of Specialization | Project Supervisor(s) | Contribution/ achievements / research output | Matching with the stated pos | Publication |
|--|--------------------------------|--------------------------------|------------------------------|---|-------------------------------------|---------------------------|
| Sanjeev kumar Eshwara gowda Karthik p | Hybrid Power generation | Mechanical | Ramesh | Got third prize in state level project exhibition Produced a 12 v electric power by using both solar and wind energy in prototype model | 1-10 | Synopsys available |

• **Industry Interaction and Industry Internship/Training**

- *Give details of industry-supported laboratories,*
- *Guest lectures by industry experts Under ISTE student chapter*
- *Give details of Industry Internship/Training support provided to the students*

• **Information Access Facilities and Student Centric Learning Initiatives**

- *Availability of ICT facilities, e-learning facilities, utilization*
- *The Library computing facility is established for NPTEL, Podcast connectivity*
- *The students were encourage to take online course like MOOCs as a part of continuous learning*

• **New Initiatives for embedding Professional Skills**

- *Initiatives for developing specialized skill development programs including communication, professional and core employability skills to enhance employability*

• **Co-curricular & Extra Curricular Activities**

- *Quantify activities such as NCC, NSS etc*

3.2 Attainment of Course Outcomes

3.2.1 Describe the assessment processes used to gather the data upon which the evaluation of Course Outcome is based (10)

Note: *(Examples of data collection processes may include, but are not assignments, laboratory tests, project evaluation, internally presentations, oral exams etc.)*

Example: Assessment Tools:

Direct assessments

- **Semester End Exams**
- **Continuous Internal Evaluation**
- **Project /Project reports**
- **Lab records**

Indirect assessments

- **Course End survey**
- **Instructor evaluation reports**
- **Department performance reports**
- **Program exit survey**
- **Alumni Survey**
- **Employers Survey**

3.2.2 Record the attainment of Course Outcomes of all courses with respect to set attainment levels

S:Ste level A: attainment level

Note: Programs may decide their weightages for Board exams and internal assessment with due justification.

| Course code | SEM | Course Name | CO attainment level | | | | | |
|----------------|----------|---------------------------------|---------------------|---|-------|---|-------|---|
| | | | CAY | | CAYm1 | | CAYm2 | |
| | | | S | A | S | A | S | A |
| C101-6 | 1 | All I semester courses | | | | | | |
| C201-6 | 2 | All II semester courses | | | | | | |
| C301-07 | 3 | All III semester courses | | | | | | |
| C401-7 | 4 | All IV semester courses | | | | | | |
| C501-7 | 5 | All V semester courses | | | | | | |
| C601-7 | 6 | All VI semester courses | | | | | | |

Intake Information

Note: *Latest Year Batch and m1 & m2 indicate Minus one year and Minus 2 years respectively

| Item | CAY | CAYm1 | CAYm2 |
|--|-----|-------|-------|
| Sanctioned intake strength of the program (N) (AICTE approved Intake) | | | |
| Total number of students, admitted through state level counseling(N1) (on line mode counseling entry) | | | |
| Number of students, admitted through Institute level quota(N2) (Off line/Principal level admission) | | | |
| Number of students, admitted through lateral entry (N3) (ITI people entry) | | | |
| Total number of students admitted in the Program (N1 + N2+ N3) | | | |

| Year of entry | N1 + N2 + N3 | Number of students who have successfully passed without/With backlogs in any year of study | | |
|---------------|--------------|--|---------|----------|
| | | I Year | II year | III year |
| CAY | | | | |
| CAYm1 | | | | |
| CAYm2 (LYB) * | | | | |
| CAYm3 (LYBm1) | | | | |
| CAYm4 (LYBm2) | | | | |

Note: *Latest Year Batch and m1 & m2 indicate Minus one year and Minus 2 years respectively

4.1. Enrolment Ratio :Enrolment Ratio= (N1+N2)/N

| Students enrolled at the First Year Level on average basis during the period of assessment | No of students (%) |
|---|---------------------------|
| >=90% Students | |
| >=80% Students | |
| >=70% Students | |
| >=60% Students | |
| >=50% Students | |
| <50% Students | |

4.2.1. Success rate without backlogs in any year of study

| Item | Latest Passed Batch | Latest Passed Batch Minus 1 | Latest Passed Batch Minus 2 |
|--|----------------------------|------------------------------------|------------------------------------|
| Number of students admitted on merit + admitted on management quota/otherwise + admitted through lateral entry (N1 + N2 + N3) | | | |
| Number of students who have passed in the stipulated period | | | |
| Success index (SI) | | | |
| Average SI | | | |

4.2.2 Success rate in a stipulated period

| Item | Latest Passed Batch | Latest Passed Batch Minus 1 | Latest Passed Batch Minus 2 |
|---|----------------------------|------------------------------------|------------------------------------|
| Number of students admitted on merit + admitted on management quota/otherwise + admitted through lateral entry ($N1 + N2 + N3$) | | | |
| Number of students who have passed in the stipulated period | | | |
| Success index (SI) | | | |
| Average SI | | | |

SI = (Number of students who have passed from the program in the stipulated period of course duration) / (Number of students admitted in the first year of that batch and admitted in 2nd year via lateral entry)

Average SI = mean of success index (SI) for past three batches

4.2.3 Academic Performance in Final /Second/First Year

API = (Mean of the percentage of marks of all successful students in Final Year/10) x (successful students/number of students appeared in the examination)

•Successful students are those who passed in all the final year courses/ *Successful students are those who are permitted to proceed to the final year/Second year Second/First year courses*

| Academic Performance | CAY | CAYm1 | CAYm2 |
|---|-------------|--------------|--------------|
| Mean of CGPA or Mean Percentage of all successful students (X) | | | |
| Total no. of successful students (Y) | | | |
| Total no. of students appeared in the examination (Z) | | | |
| API = $x * (Y/Z)$ | API1 | API2 | API3 |
| Average API = $(AP1 + AP2 + AP3)/3$ | | | |

4.6. Placement and Higher Studies

Note: LPB: latest passed out batch

| Item | LPB | LPBm1 | LPBm2 |
|---|-----|-------|-------|
| Total No. of Final Year Students (N) | | | |
| No. of students placed in companies or Government Sector (X) | | | |
| No. of students admitted to higher Studies (Y) | | | |
| $1.25X + Y$ | | | |
| Placement Index : $(1.25X + Y)/N$ | | | |
| T = Average of $(1.25X + Y)/N$ | | | |
| Assessment = $40 \times T$ (To be limited to 40) | | | |

4.7. Professional Activities

4.7.1. Professional societies / student chapters and organizing technical events

(The Department shall provide relevant details)

4.7.2. Publication of technical magazines, newsletters, etc.

(The Department shall list the publications mentioned earlier along with the names of the editors, Publishers, etc.)

5.1. Student-Faculty Ratio (SFR)

| Year | N=No. of students = First year approved intake + 2x (first year approved intake + 20% of lateral entry), | Available faculty(F) | SFR= N/F |
|--|--|-------------------------|-----------------|
| CAY | | | |
| CAY _{m1} | | | |
| CAY _{m2} | | | |
| Average SFR for three assessment years | | | |

5.2. Faculty Qualification

$$FQ = 2 * (10x + 7y) / F$$

where x is no. of faculty with M.Tech/M.E.

Y is no. of faculty with B.Tech/B.E.

F is no. of faculty required to comply 1:20 Faculty Student Ratio (no. of faculty and no. of students required to be calculated as per 5.1)

5.3. Faculty Retention

| Item | No of faculty retained (%) |
|---|----------------------------|
| >=90% required faculty members retained during the period assessment keeping CAYm2 as base year | |
| >=75% required faculty members retained during the period assessment keeping CAYm2 as base year | |
| >=60% required faculty members retained during the period assessment keeping CAYm2 as base year | |
| >=50% required faculty members retained during the period assessment keeping CAYm2 as base year | |
| <50% required faculty members retained during the period assessment keeping CAYm2 as base year | |

5.4. Faculty as participants in Faculty development/training activities

| Name of the Faculty Member | Maximum 5 per faculty | | |
|---|-----------------------|-------|-----|
| | CAYm2 | CAYm1 | CAY |
| | | | |
| | | | |
| | | | |
| | | | |
| Sum | | | |
| <i>RF</i> = Number of Faculty required to comply with 20:1 Student-Faculty ratio as per 5.1 | | | |
| Assessment = $6 \times \text{Sum} / 0.5RF$ (Marks limited to 30) | | | |
| Average assessment over three years (Marks Limited to 30) = | | | |

5.5 Product development, Consultancy, Manufacturing contracts, Testing contracts

Provide details about

A. Product development

- **Instruction materials**
- **Working models/Charts/Monograms**

B. Manufacturing contracts

- **List the production centre activities and the amount earned by taking manufacturing contract**

C. Consultancy

- **Provide list the consultancy with project title, funding agency, Amount and duration**

D. Testing contract

- **List the Testing contract as a third party inspection under taken by CCTEK sub centers of your institute and the amount earned by taking testing contract**

5.6 Faculty Performance Appraisal and Development System (FPADS)

1) Its implementation and effectiveness 2) Qualification up-gradation of faculty

5.7 Implementation of Career advancement Scheme

(Documented evidence of the faculty sends for Post graduation, Deputed for Modular programs conducted by Industry, faculty promoted under CAS, and its implementation)

6.1 Availability of adequate, well-equipped classrooms to meet the curriculum requirements

| SI No | Class room | Carpet area | seating capacity | Availability of OHP | Other smart facilities if any | Weakly utilization |
|-------|------------|-------------|------------------|---------------------|-------------------------------|--------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

6.2. Availability of adequate, well-equipped workshops to meet the curriculum requirements

| SI No | Name of the work shop | No of students/batch | Name of the Power tools/machine tool | Weakly Utilization | Areas in which students expected to have enhanced learning | Relevance to PO/PSO |
|-------|-----------------------|----------------------|--------------------------------------|--------------------|--|---------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

6.3. Adequate and well equipped laboratories, and technical manpower

| SI No | Name of the laboratory | No of students/batch | Name of the Important equipment | Weakly Utilization | Technical man power support | | |
|-------|------------------------|----------------------|---------------------------------|--------------------|-----------------------------|-------------|---------------|
| | | | | | Name of the Teaching staff | Designation | Qualification |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

6.4. Additional facilities created for improving the quality of learning experience in laboratories

| SI No | Faculty name | Details | Reasons for creating facility | Utilization | Quality of learning experience | |
|-------|--------------|---------|-------------------------------|-------------|---|---------------------|
| | | | | | Area in which students are expected to have enhanced student learning | Relevance to PO/PSO |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

6.5. Laboratories: Maintenance and overall ambiance

| SL No | Name of the laboratory | Name of the Important equipment | Log book maintained (Y/N) | Overhauling date | Maintenance schedule | | |
|-------|------------------------|---------------------------------|---------------------------|------------------|----------------------|---------------------|--------------------------|
| | | | | | Type | Date of maintenance | Due date for maintenance |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

6.6. Availability of computing facility in the department

| SI No | No of Computer terminals | Student-Computer ratio | Details of legal software | Details of Networking | Details of printers and Number of availability | Details of Scanners and Number of availability |
|-------|--------------------------|------------------------|---------------------------|-----------------------|--|--|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

6.7. Language lab

Mention the facilities available and their utilization

7.1. Actions taken based on the results of evaluation of each of the POs & PSOs

POs & PSOs Attainment Levels and Actions for improvement – CAY(Not for CAYm1 and CAYm2)

| PO/PSO | Target Level | Attainment level | Observations | Action taken |
|--------------------------------|--------------|------------------|--------------|--------------|
| Basic knowledge | | | 1. N.. | 1. N.. |
| Discipline knowledge | | | 1. N.. | 1. N.. |
| Experiments and practice | | | 1. N.. | 1. N.. |
| Engineering Tools | | | 1. N.. | 1. N.. |
| The engineer and society | | | 1. N.. | 1. N.. |
| Environment and sustainability | | | 1. N.. | 1. N.. |
| Ethics | | | 1. N.. | 1. N.. |
| Individual and team work | | | 1. N.. | 1. N.. |
| Communication | | | 1. N.. | 1. N.. |
| Life-long learning | | | 1. N.. | 1. N.. |
| PSO-1 | | | 1. N.. | 1. N.. |
| PSO-2 | | | 1. N.. | 1. N.. |
| PSO-3 | | | 1. N.. | 1. N.. |

7.2. Improvement in Success Index of Students without the backlog

| Item | LPB | LPBm1 | LPBm2 |
|------------------------------------|-----|-------|-------|
| Success index (from criteria4.2.1) | | | |

7.3. Improvement in Placement and Higher Studies

| Item | LPB | LPBm1 | LPBm2 |
|------------------------------------|-----|-------|-------|
| placement index (from criteria4.6) | | | |

7.4. Improvement in Academic Performance in Final Year

| Item | LPB | LPBm1 | LPBm2 |
|---|-----|-------|-------|
| Academic Performance (From Criteria4.3) | | | |

7.5. Internal Academic Audits to Review Complete Academics & to Implement Corrective Actions on Continuous Basis

| Item | CAY | CAYm1 | CAYm2 |
|--|---------|---------|---------|
| Academic Performance (From IQAC minutes and proceedings) | 1 2. | 1 2. | 1 2. |

7.6. New Facility created in the program

| Item | CAY | CAYm1 | CAYm2 |
|---|---------|---------|---------|
| New facility created @ institute/Department | 1 2. | 1 2. | 1 2. |

8.1 Mentoring system to help at individual level

Type of mentoring: Professional guidance/career advancement/course work specific/laboratory specific/all-round development. Number of faculty mentors: Number of students per mentor:

Frequency of meeting:

(The institution may report the details of the mentoring system that has been developed for the students for various purposes and also state the efficacy of such system)

8.2. Feedback analysis and reward /corrective measures taken, if any

Feedback collected for all courses: YES/NO; Specify the feedback collection process; Average Percentage of students who participate; Specify the feedback analysis process; Basis of reward/corrective measures, if any; Indices used for measuring quality of teaching & learning and summary of the index values for all courses/teachers; Number of corrective actions taken.

8.3. Feedback on facilities

Assessment is based on student feedback collection, analysis and corrective action(s) taken.

8.4. Career Guidance, Training, Placement

(The institution may specify the facility, its management and its effectiveness for career guidance including counseling for higher studies, campus placement support, industry interaction for training/internship/placement, etc.)

8.5. Entrepreneurship Cell/Technology Business Incubator

*(The institution may describe the facility, its management entrepreneurship and incubation)
(Success stories for each mentioned)*

9.1.1. State the Vision and Mission of the Institute

Vision statement typically indicates aspirations and Mission statement states action plan to achieve aspirations. The statements should in lieu with the various departmental vision and mission statement of the institute.

•Governing body, administrative setup, functions of various bodies, define rules procedures, recruitment and promotional policies

•List the governing council in case of aided institution, BOG (Board of governors/Polytechnic development council if formed ,and any other academic and administrative bodies should be annexed;

•Their memberships, functions, and responsibilities

•Frequency of the meetings; and attendance therein, especially external members, in a tabular form should be annexed

•A few sample minutes of the meetings and action-taken reports should be annexed.

•The published rules including service rules, policies and procedures; year of publication and its implementation shall be listed. Also state the extent of awareness among the employees/students

9.1.3. Decentralization in working and grievance redressal mechanism

List the names of the faculty members who are administrators/decision makers for various responsibilities. Mention details in respect of decentralization in working. Specify the mechanism and composition of

•Grievance redressal cell

•Anti Ragging Committee

•Sexual Harassment Committee.

9.1.4. Delegation of financial powers

Institution should explicitly mention financial powers delegated to the Principal, Heads of Departments and relevant in-charges. Demonstrate the utilization of financial powers for each year of the assessment years.

9.15 Transparency and availability of correct/unambiguous information in public domain

(Information on the policies, rules, processes is to be made available on web site. Provision of information in accordance with the Right to Information Act, 2005)

9.2. Budget Allocation, Utilization, and Public Accounting at Institute level

Summary of current financial year's budget and actual expenditure incurred (for the institution exclusively) in the three previous financial years

Total Income at Institute level:

CFY: Current Financial Year – CFYm1 (Current Financial Year minus 1) CFYm2 (Current Financial Year minus 2)

| Total Income in CFY | | | Actual expenses in CFY(Till-----) | | | Total No. of students in CFY |
|---------------------|-------------|-------------------|-----------------------------------|---------------|-------------------------------------|------------------------------|
| Fee | Govt Grants | Any other sources | Recurring including Salaries | Non-recurring | Special Projects/Any other, specify | Expenses per student |
| | | | | | | |
| | | | | | | |

•**Non recurring expenditure will include; not limited to;** Civil/Construction costs, Equipment (laboratory/workshops/others), Capital items

•**Recurring expenditure will include; not limited to;** Maintenance cost, Consumable materials, Salaries & Honorarium, Expenses on Seminar/Training Programs/Faculty development programs, Annual Events expenses, Travel expenses, Advertisement & Printing expenses, Annual Registration cost/Taxes, Water expenses, Power expenses, Security expenses

9.3. Program Specific Budget Allocation, Utilization

Summary of current financial year's budget and actual expenditure incurred (for the institution exclusively) in the three previous financial years

Total Income at Institute ear marked for specific program going for accreditation

CFY: Current Financial Year – CFYm1 (Current Financial Year minus 1) CFYm2 (Current Financial Year minus 2)

| Total Income in CFY | | | Actual expenses in CFY(Till-----) | | | Total No. of students in CFY |
|---------------------|-------------|-------------------|-----------------------------------|---------------|-------------------------------------|------------------------------|
| Fee | Govt Grants | Any other sources | Recurring including Salaries | Non-recurring | Special Projects/Any other, specify | Expenses per student |
| | | | | | | |
| | | | | | | |

•**Non recurring expenditure will include; not limited to;** Civil/Construction costs, Equipment (laboratory/workshops/others), Capital items

•**Recurring expenditure will include; not limited to;** Maintenance cost, Consumable materials, Salaries & Honorarium, Expenses on Seminar/Training Programs/Faculty development programs, Annual Events expenses, Travel expenses, Advertisement & Printing expenses, Annual Registration cost/Taxes, Water expenses, Power expenses, Security expenses

9.4. Library and Internet

(It is assumed that zero deficiency report was received by the institution, Effective availability and utilization to be demonstrated)

9.4.1. Quality of learning resources (hard/soft)

Relevance of available learning resources including e-resources Accessibility to students

9.4.2. Internet

- **Name of the Internet provider**
- **Available bandwidth**
- **Wi-Fi availability**
- **Internet access in labs, classrooms, library and offices of all Departments:**
- **Security arrangements**

9.4.3 Institutional Contribution to the Community Development

List the activities for three assessment year being carried out by program under CDTP scheme/NSS scheme of the institute.

Declaration

The Head of the institution needs to make a declaration as per the format given below:

I undertake that, the institution is well aware about the provisions in the NBA"s accreditation manual concerned for this application, rules, regulations, notifications and NBA expert visit guidelines in force as on date and the institute shall fully abide by them.

It is submitted that information provided in this Self Assessment Report is factually correct. I understand and agree that an appropriate disciplinary action against the Institute will be initiated by the NBA in case any false statement/information is observed during pre-visit, visit, post visit and subsequent to grant of accreditation.

Date:

Signature

Place:

Name:

THANK YOU