



ಕರ್ನಾಟಕ ಸರ್ಕಾರ
ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ

ಸಂಖ್ಯೆ: DTE-ADMI0EST(10)/57/2024

/1830

ಆಯುಕ್ತರ ಕಛೇರಿ,
ಕಾಲೇಜು ಮತ್ತು ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ,
ತಾಂತ್ರಿಕ ಭವನ, ಅರಮನೆ ರಸ್ತೆ,
ಬೆಂಗಳೂರು-01, ದಿ:-15-02-2024

ಸುತ್ತೋಲೆ

ವಿಷಯ: ಸರ್ಕಾರಿ ಪಾಲಿಟೆಕ್ನಿಕ್‌ಗಳಲ್ಲಿ ಕಾರ್ಯನಿರ್ವಹಿಸುತ್ತಿರುವ ಉಪನ್ಯಾಸಕರುಗಳಿಗೆ 7ನೇ ಎಐಸಿಟಿಇ ವೇತನ ಶ್ರೇಣಿಯಡಿ ವಿವಿಧ ಪದೋನ್ನತಿಯನ್ನು ಮಂಜೂರು ಮಾಡುವ ಬಗ್ಗೆ.

ಉಲ್ಲೇಖ:

1. ಎಐಸಿಟಿಇ ಅಧಿಸೂಚನೆ ಸಂಖ್ಯೆ: 61-1/RIFD/7TH CPC/2016-17 Dt: 01.03.2019
2. ಸರ್ಕಾರದ ಆದೇಶ ಸಂಖ್ಯೆ: ಇಡಿ 12 ಡಿಟಿಇ 2019 (ಭಾಗ) ದಿನಾಂಕ: 22.04.2020
3. ಎಐಸಿಟಿಇ ಕ್ಲಾರಿಫಿಕೇಷನ್ F.No.61-3/RIFD/7th CPC/2016-17 Dated: 20.05.2020
4. ಸರ್ಕಾರದ ಆದೇಶ ಸಂಖ್ಯೆ: ಇಡಿ 118 ಡಿಟಿಇ 2010 ದಿನಾಂಕ: 31.03.2011
5. ಸರ್ಕಾರದ ಆದೇಶ ಸಂಖ್ಯೆ: ಇಡಿ 167 ಡಿಟಿಇ 2017 ದಿನಾಂಕ: 10.11.2020

ಮೇಲ್ಕಂಡ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, ಸರ್ಕಾರಿ ಪಾಲಿಟೆಕ್ನಿಕ್‌ಗಳಲ್ಲಿ ಕಾರ್ಯನಿರ್ವಹಿಸುತ್ತಿರುವ ಉಪನ್ಯಾಸಕರುಗಳು NOTIFICATION NO: F.NO.61-3/RIFD/7TH CPC /2016-17 Dated: 20-05-2020ರ ಕಂಡಿಕೆ ಕ್ರಮ ಸಂಖ್ಯೆ: 13ರ ಸ್ಪಷ್ಟೀಕರಣದ ಅನ್ವಯ ಸದರಿ ನಿಯಮಗಳಲ್ಲಿ ಸ್ಥಾನೀಕರಣ ಮುಂಬಡ್ತಿಗಳನ್ನು, ಎಐಸಿಟಿಇ 6ನೇ ವೇತನ ಶ್ರೇಣಿಯ ನಿಯಮದಲ್ಲಿನ ಮಾನದಂಡಗಳಂತೆ ಅಥವಾ ಎಐಸಿಟಿಇ 7ನೇ ವೇತನ ಶ್ರೇಣಿಯ ನಿಯಮದ ಮಾನದಂಡಗಳಂತೆ ಮಂಜೂರು ಮಾಡಲು ಅವಕಾಶ ಕಲ್ಪಿಸಲಾಗಿದೆ. ಅದರಂತೆ ಎಐಸಿಟಿಇ 7ನೇ ವೇತನ ಶ್ರೇಣಿ ಮಾನದಂಡಗಳಂತೆ "ಆಯ್ಕೆ-ಎ" ಅಥವಾ ಎಐಸಿಟಿಇ 6ನೇ ವೇತನ ಶ್ರೇಣಿಯ ಮಾನದಂಡಗಳಂತೆ 2019 ರ ನಿಯಮಗಳನ್ನು ಪ್ರಕಟಿಸಿದ ದಿನಾಂಕದಿಂದ ಅಂದರೆ ದಿನಾಂಕ: 01-03-2019 ರಿಂದ 3 ವರ್ಷದೊಳಗೆ ಅಂದರೆ ದಿನಾಂಕ: 28-02-2022ರೊಳಗೆ "ಆಯ್ಕೆ-ಬಿ" ಈ ಎರಡು ಆಯ್ಕೆಗಳಲ್ಲಿ ಉಪನ್ಯಾಸಕರು ತಾವು ಇಚ್ಛಿಸುವ ಮಾನದಂಡವನ್ನು ಆಯ್ಕೆ ಮಾಡಿಕೊಳ್ಳಲು ಅವಕಾಶ ನೀಡುವಂತೆ ಹಲವು ಬಾರಿ ಮನವಿಯನ್ನು ಸಲ್ಲಿಸಿರುತ್ತಾರೆ.

13.	Is the option for teachers available to either choosing to take promotion under the existing rules or as per the provisions in the notification under 7th CPC as published by AICTE on 1st March 2019?	The criteria for promotions laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify shortly under the existing regulations, a choice may be given to them, for being considered for promotions under the existing Regulations. This option can be exercised by Degree and Diploma teachers, both but only within three years from the date of notification of these Regulations.
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ಎಐಸಿಟಿಇ ನವದೆಹಲಿ ಇವರಿಗೆ NOTIFICATION NO: F.NO.61-3/RIFD/7TH CPC /2016-17 Dated: 20-05-2020ರ ಕಂಡಿಕೆ ಕ್ರಮ ಸಂಖ್ಯೆ: 13ರ ಸ್ಪಷ್ಟೀಕರಣದ ಅನ್ವಯ ಸದರಿ ನಿಯಮಗಳಲ್ಲಿ ಸ್ಥಾನೀಕರಣ ಮುಂಬಡ್ತಿಗಳನ್ನು ಎಐಸಿಟಿಇ 6ನೇ ವೇತನ ಶ್ರೇಣಿಯ ನಿಯಮದಲ್ಲಿನ ಮಾನದಂಡಗಳಂತೆ ಅಥವಾ ಎಐಸಿಟಿಇ 7ನೇ ವೇತನ ಶ್ರೇಣಿಯ ನಿಯಮದ ಮಾನದಂಡಗಳಂತೆ ಮಂಜೂರು ಮಾಡಲು ಅವಕಾಶ ಕಲ್ಪಿಸಲಾಗಿದೆ. ಅದರಂತೆ ಎಐಸಿಟಿಇ 7ನೇ ವೇತನ ಶ್ರೇಣಿ ಮಾನದಂಡಗಳಂತೆ "ಆಯ್ಕೆ-ಎ" ಅಥವಾ ಎಐಸಿಟಿಇ 6ನೇ ವೇತನ ಶ್ರೇಣಿಯ ಮಾನದಂಡಗಳಂತೆ 2019 ರ ನಿಯಮಗಳನ್ನು ಪ್ರಕಟಿಸಿದ ದಿನಾಂಕದಿಂದ ಅಂದರೆ ದಿನಾಂಕ: 01-03-2019 ರಿಂದ 3 ವರ್ಷದೊಳಗೆ ಅಂದರೆ ದಿನಾಂಕ: 28-02-2022ರೊಳಗೆ "ಆಯ್ಕೆ-ಬಿ" ಈ ಎರಡು ಆಯ್ಕೆ ಮಾಡಿಕೊಳ್ಳಲು ನಿಯಮಗಳಲ್ಲಿ ಅವಕಾಶ ಕಲ್ಪಿಸಲಾಗಿದೆ.

ಈ ಹಿನ್ನೆಲೆಯಲ್ಲಿ ಸರ್ಕಾರಿ ಪಾಲಿಟೆಕ್ನಿಕ್‌ಗಳಲ್ಲಿ ಪೂರ್ಣಕಾಲಿಕ ನೆಲೆಯಲ್ಲಿ ಸೇವೆಗೆ ಸೇರಿ ಕಾರ್ಯ ನಿರ್ವಹಿಸುತ್ತಿರುವ ಎಲ್ಲಾ ಉಪನ್ಯಾಸಕ ವರ್ಗದವರುಗಳಿಗೆ ಉಲ್ಲೇಖ(1) ಮತ್ತು (2) ನಿಯಮಗಳಲ್ಲಿ ವೃತ್ತಿ ಪದೋನ್ನತಿ ಯೋಜನೆ ಕುರಿತಂತೆ ಸಮಗ್ರವಾಗಿ ಮಾರ್ಗಸೂಚಿಗಳನ್ನು ನೀಡಿದ್ದು, ಉಲ್ಲೇಖ (3)ರ ಕ್ರ.ಸಂ.13 ರಲ್ಲಿ ಸ್ಥಾನೀಕರಣಗಳನ್ನು ಎಐಸಿಟಿಇ 6ನೇ ವೇತನ ಶ್ರೇಣಿಯ ನಿಯಮದಲ್ಲಿನ ಮಾನದಂಡಗಳಂತೆ ಅಥವಾ ಎಐಸಿಟಿಇ 7ನೇ ವೇತನ ಶ್ರೇಣಿಯ ನಿಯಮದ ಮಾನದಂಡಗಳಂತೆ ಮಂಜೂರು ಮಾಡಲು ಅವಕಾಶ ಕಲ್ಪಿಸಲಾಗಿದೆ. ಅದರಂತೆ ಎಐಸಿಟಿಇ 7ನೇ ವೇತನ ಶ್ರೇಣಿ ಮಾನದಂಡಗಳಂತೆ "ಆಯ್ಕೆ-ಎ" ಅಥವಾ ಎಐಸಿಟಿಇ 6ನೇ ವೇತನ ಶ್ರೇಣಿಯ ಮಾನದಂಡಗಳಂತೆ 2019 ರ ನಿಯಮಗಳನ್ನು ಪ್ರಕಟಿಸಿದ ದಿನಾಂಕದಿಂದ ಅಂದರೆ ದಿನಾಂಕ: 01-03-2019 ರಿಂದ 3 ವರ್ಷದೊಳಗೆ ಅಂದರೆ ದಿನಾಂಕ: 28-02-2022ರೊಳಗೆ "ಆಯ್ಕೆ-ಬಿ" ಈ ಎರಡು ಆಯ್ಕೆಗಳಲ್ಲಿ ಉಪನ್ಯಾಸಕರು ತಾವು ಇಚ್ಛಿಸುವ ಮಾನದಂಡವನ್ನು ಆಯ್ಕೆ ಮಾಡಿಕೊಳ್ಳಲು ಸೂಚಿಸಲಾಗಿದೆ.

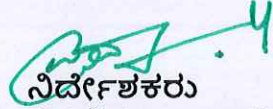

1. "ಆಯ್ಕೆ-ಎ" ನಲ್ಲಿ ಸಲ್ಲಿಸುವ ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ಎಐಸಿಟಿಇ 7ನೇ ವೇತನ ಶ್ರೇಣಿಯ ನಿಯಮಗಳು ಮತ್ತು ಮಾನದಂಡಗಳಂತೆ ಪ್ರಾಂಶುಪಾಲರು ಆಯಾ ಸಂಸ್ಥೆಗಳಲ್ಲಿ ಉಪನ್ಯಾಸಕರಿಂದ ಪಡೆದು, ಪ್ರಾಂಶುಪಾಲರು ಮತ್ತು ವಿಭಾಗಾಧಿಕಾರಿಗಳು ನಿಯಮಾನುಸಾರ ಪರಿಶೀಲಿಸಿ, ಅರ್ಹ ಉಪನ್ಯಾಸಕರ ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ಆಯುಕ್ತಾಲಯದಿಂದ ಸೂಚಿಸಲಾಗುವ ಸ್ಥಾನೀಕರಣ ಸಮಿತಿಯ ಮುಂದೆ ಪ್ರಾಂಶುಪಾಲರು ಮತ್ತು ಸಂಬಂಧಪಟ್ಟ ವಿಭಾಗಗಳ ವಿಭಾಗಾಧಿಕಾರಿಗಳು ಮಂಡಿಸತಕ್ಕದ್ದು.
2. "ಆಯ್ಕೆ-ಬಿ" ನಲ್ಲಿ ಸಲ್ಲಿಸುವ ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ಉಲ್ಲೇಖ(4) ಮತ್ತು (5)ರಂತೆ ಎಐಸಿಟಿಇ 6ನೇ ವೇತನ ಶ್ರೇಣಿಯ ನಿಯಮಗಳು ಹಾಗೂ ಮಾನದಂಡಗಳು ಮತ್ತು ಕಾಲಕಾಲಕ್ಕೆ ಹೊರಡಿಸಿರುವ ಸ್ಪಷ್ಟೀಕರಣಗಳನ್ವಯ ಉಪನ್ಯಾಸಕರು ನಿಗದಿತ ನಮೂನೆಯಲ್ಲಿ ಸಿದ್ಧಪಡಿಸಿ, ಸಂಸ್ಥೆಯ IQAC ಸಮಿತಿ ಮುಂದೆ ಮಂಡಿಸತಕ್ಕದ್ದು. IQAC ಸಮಿತಿಯು ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ನಿಯಮಾನುಸಾರ ಪರಿಶೀಲಿಸಿ ಸೂಕ್ತ ಶಿಫಾರಸ್ಸಿನೊಂದಿಗೆ ಆಯುಕ್ತಾಲಯದಿಂದ ಸೂಚಿಸಲಾಗುವ ದಿನಾಂಕದಂದು ಸ್ಥಾನೀಕರಣ ಸಮಿತಿಯ ಮುಂದೆ ಆಯಾ ಸಂಸ್ಥೆಯ ಪ್ರಾಂಶುಪಾಲರು ಹಾಗೂ ಸಂಬಂಧಪಟ್ಟ ವಿಭಾಗಗಳ ವಿಭಾಗಾಧಿಕಾರಿಗಳು ಮಂಡಿಸತಕ್ಕದ್ದು.

ಮೇಲೆ ಸೂಚಿಸಿರುವಂತೆ, ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ದಿನಾಂಕ: 19-02-2025 ರೊಳಗೆ ಸಂಸ್ಥೆಗಳ ಹಂತದಲ್ಲಿ ಸಿದ್ಧಪಡಿಸಿಕೊಂಡು, ಆಯುಕ್ತಾಲಯವು ಸೂಚಿಸಿದ ದಿನಾಂಕದಂದು ಖುದ್ದಾಗಿ ಸ್ಥಾನೀಕರಣ ಸಮಿತಿಯ ಮುಂದೆ ಆಯಾ ಸಂಸ್ಥೆಯ ಪ್ರಾಂಶುಪಾಲರು ಹಾಗೂ ಸಂಬಂಧಪಟ್ಟ ವಿಭಾಗಗಳ ವಿಭಾಗಾಧಿಕಾರಿಗಳು ಮಂಡಿಸತಕ್ಕದ್ದು.

ಪ್ರಸ್ತಾವನೆ ಕಳುಹಿಸುವ ಸಂದರ್ಭದಲ್ಲಿ ಸರ್ಕಾರದ ಸುತ್ತೋಲೆ/ಮಾರ್ಗಸೂಚಿಗಳಲ್ಲಿ ತಿಳಿಸಿರುವ ನಿಯಮಗಳನ್ನು ಪಾಲಿಸದೇ ಉಲ್ಲಂಘನೆ ಮಾಡಿದ್ದಲ್ಲಿ ಅಂತಹ ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ತಿರಸ್ಕರಿಸಿ, ಮುಂದಿನ ಆಗುಹೋಗುಗಳಿಗೆ ಸಂಬಂಧಿಸಿದವರನ್ನು ನೇರ ಹೊಣೆಯಾಗಿಸಲಾಗುವುದು.

ಮುಂದುವರೆದು, ಅಂಚೆ ಮೂಲಕ ಅಥವಾ ನೇರವಾಗಿ ಆಯುಕ್ತಾಲಯದಲ್ಲಿ ಸ್ವೀಕೃತವಾದ ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ಪರಿಗಣಿಸಲಾಗುವುದಿಲ್ಲ.

Form of Option ನ ಆಯ್ಕೆ-ಎ ಮತ್ತು ಆಯ್ಕೆ-ಬಿ ಗೆ ಸಂಬಂಧಿಸಿದಂತೆ ಈಗಾಗಲೇ ಎಐಸಿಟಿಇ ನವದೆಹಲಿ ರವರಿಂದ ಸ್ಪಷ್ಟೀಕರಣ ಕೋರಿ ಪತ್ರ ವ್ಯವಹರಿಸಲಾಗಿದ್ದು, ಸ್ಪಷ್ಟೀಕರಣದ ಪರಿಶೀಲನೆಗೊಳಪಟ್ಟು ಪದೋನ್ನತಿ ನೀಡಲಾಗುವುದು.


ನಿರ್ದೇಶಕರು
ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ


ಇವರಿಗೆ:-

ಎಲ್ಲಾ ಸರ್ಕಾರಿ ಪಾಲಿಟೆಕ್ನಿಕ್‌ಗಳ ಪ್ರಾಂಶುಪಾಲರುಗಳಿಗೆ ಹಾಗೂ ಉಪನ್ಯಾಸಕರುಗಳಿಗೆ ಮಾಹಿತಿಗಾಗಿ ಹಾಗೂ ಸೂಕ್ತ ಕ್ರಮಕ್ಕಾಗಿ.

ಪ್ರತಿ:-

1. ಆಯುಕ್ತರ ಅಪ್ಪಶಾಖೆಗೆ.
2. ನಿರ್ದೇಶಕರ ಅಪ್ಪಶಾಖೆಗೆ.
3. ಜಂಟಿ ನಿರ್ದೇಶಕರು (ಆಡಳಿತ) ಅಪ್ಪಶಾಖೆಗೆ.
4. ಜಂಟಿ ನಿರ್ದೇಶಕರು (ಸಿಡಿಸಿ) ಅಪ್ಪಶಾಖೆಗೆ.
5. ಆಡಳಿತಾಧಿಕಾರಿಗಳು, ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ, ಬೆಂಗಳೂರು.



Department of Technical Education

PROFORMA FOR THE MAINTENANCE OF STANDARDS OF PROMOTIONS IN TECHNICAL EDUCATION – (DIPLOMA) IN ACCORDANCE WITH AICTE 01-03-2019 REGULATIONS

Reference orders:

1. AICTE GAZETTE NOTIFICATION NO: No. **61-1/RIFD/7th CPC/2016-17** Dated 1st March 2019
2. Karnataka State GO: ED 12 DTE 2019 (part) ,Bengaluru, dated: 22/04/2020.
3. AICTE Clarifications on Certain Issues/Anomalies NO: **F. No. 61-3/RIFD/7th CPC/2016-17**.
Dated 20.05.2020
4. AICTE corrigendum. N o. 27/T&LB /Pay /01/2022-23/58(Dec.) Dated 11.07.2023
5. Karnataka state Govt. permission for 7th pay : ED 89 DTE 2023 Dated: 01.12.2023
6. AICTE corrigendum. N o. 27/T&LB /Pay /01/2023-24 Dated 09.02.2024

PROPOSAL FOR PROMOTION OF DR/SRI/SMT:	
Name of the Institution	
Department / Branch	

PROMOTION AS PER AICTE 7TH PAY SCALE

Level	Stage	Designation	Mode of Selection
9A,	Entry Level, Stage-I	Lecturer	Lecturer Direct recruitment
10	Stage-I	Lecturer	Promotion/ Direct Recruitment
11	Stage-II	Lecturer (Senior Scale)	Promotion by Screening
12	Stage-III	Lecturer (Selection Grade -I)	Promotion by Screening
13A1	Stage-IV	Lecturer (Selection Grade -II)	Promotion by Selection Committee
13A1	Stage-V	Head of the Department(HOD)	Direct recruitment
13A1	Stage-VI	Principal Direct	recruitment /Promotion

Assessment Period:-

Promotion to Next Stage /Level	Assessment Year From	Assessment Year To

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

01	Name of the faculty & KGID NO	
02	Name Of The Department	
03	Name Of The Institution	
04	Date of Joining (Copy of appointment letter Should be enclose)	
05	Date of Probationary Declared (order copy)	
06	Entry Qualification (Certificate enclose)	
07	Departmental permission letter for Higher education (Any Master's degree/ Ph.D) Order copy	
08	Acquired Qualification in Service : if any (Certificate enclose)	
09	Indicate Category: SC / ST / OBC / Minority / Women / Differently-abled categories/ General category	
10	Any Departmental enquiry / court case pending against the official	
11	Previous AGP sanctioned order copy	(Yes/No)
12	Date of Eligibility of Promotion	
13	CLT Passed	
14	Date of Screening / Evaluation Meeting	
15	All the documents and Criteria verified as per the instructions Sheet	
16	Recommendations	(Yes/No)
17	If not Recommended, Remarks	
18	Phone numbers (Off. /Res. /Mob) and email Id	

Name and Signature of Faculty

Academic Qualifications (Engineering)

Qualification	University/Board	Year of Passing	% of marks obtained	Division/Class/Grade	Subjects/Specialization
B.E./B.Tech					
M.E/M.Tech					
Ph.D. (relevant discipline)					

Academic Qualifications (Basic Science and Humanities) as per UGC REGULATION

Qualification	University/Board	Year of Passing	% of marks obtained	Division/Class/Grade	Subjects/Specialization
B.Sc/B.Com/B.A					
M.Sc/M.Com/M.A					
Others (M.Phil., etc)					
Ph.D					
UGC or CSIR , NET/SLET/SET qualified details (year of passing/date, register no/roll no)					
Year of passing/qualifying:		Register/Roll no:			

Service details/Experience (from entry into service to till date)

Sl. No	Institution and place	Designation	Pay Scale	From	To
1					
2					
3					
4					
5					

Research Experience:-

Institution/university	Department	Field of Specialization	Period	
			From	To

Faculty Development Programme (FDP) recognized by AICTE/UGC/TEQIP/NITTTR/ Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNTT)

Sl No	Name of the FDP	Institution Name and Place	Period and Duration (From Date-ToDate)	Recognized By

***Note:**At least one of the FDP shall be in advanced pedagogy for Promotion To Level11

OR

(One week faculty development programme as above and one eight weeks duration MOOCS course with E-Certification by NPTEL-AICTE)

Sl No	Course Name	One Eight week course (From Date-To Date)	NPTEL-AICTE Roll No:	Consolidated Score

OR

(Completed two such eight weeks duration MOOCS courses with E-Certification by NPTEL-AICTE).

Sl No	Course Name	Two Eight-week Course (From Date-To Date)	NPTEL-AICTE Roll No:	Consolidated Score

List of Publications

Journals :- SCI journals / UGC / AICTE/ COA/ PCI approved list of journals

Sl. No	Title of Paper	Name of Journal	Publisher name /ISSN No:	Date of Publication and Impact factor if any	Volume number and Pages
1					
2					
3					
4					

INDUSTRIAL TRAINING(Three weeks)

Institute /Company	Duration (3-weeks)	From	To	Remarks

Details of Deputation/OOD (with permission/ approved by competent authority)(Department/Government)

Sl no	ORGANISATION /DEPT	Designation	Duration		Remarks (if any)
1			From	To	
2					
3					
4					
5					
6					
7					

Declaration

I am -----working as -----

----- at -----

here by declare that the information provided above is true to the best of my knowledge.

Any discrepancies found at any stage suitable action can be taken against me

Place:-

Date: -

Name and Signature

CALCULATION OF 360⁰ FEEDBACK SCORE

Name of the faculty	
Present Position/designation	
Academic Year	
Teaching Process	

Teaching Process (Max Point 25)

S. No.	Semester	Course Code/ Name	No. of Scheduled Classes	No. of actually held classes	Points earned	Enclosures
1						
2						
3						
4						
5						
Total						

Students 'feedback (Max Point 25)

S. No.	Semester	Course Code/Name	Average Student feedback on the scale of 25	Enclosures.
1				
2				
3				
4				
5				
Average				

Departmental Activities (Max credit 20)

S. No	Semester	Activity	Credit Point	Criteria	Enclosures
1					
2					
3					
4					
5					
Total (Max credit 20)					

Institute Activities (Max Credit 10)

S. No	Semester	Activity	Credit Point	Criteria	Enclosures
1					
2					
3					
4					
5					
6					
7					
Total (Max credit 10)					

ACR s(Academic Confidential Reports) maintained at institute level (Maximum Points10)

S. No	Year	Activity	Credit Point	Criteria	Enclosures
1					
2					
3					
4					
5					
Average					

NOTE:

Extraordinary	Excellent	Very Good	Good	Satisfactory	Remarks
10	9	8	7	5	Credit Point to awarded

Contribution to Society (Max Points10)

S. No.	Semester	Activity	Credit Point	Criteria	Enclosures
1					
2					
3					
4					
5					
Total (Max Points10)					

SUMMARY OF 360° FEED BACK (to be filled by IQAC)

Summary	Academic Year	Academic Year	Academic Year	Academic Year	Academic Year	Academic Year	Academic Year	Academic Year	Academic Year
	1	2	3	4	5	6	7	8	9
• Teaching Process (Max Points25)									
• Students 'feedback (Max Points25)									
• Departmental Activities (Max Points20)									
• Institute Activities (Max Points10)									
• ACR (MaxPoints10)									
• Contribution to Society (Max Points10)									
Total (MaxPoints100)									
Total on 10 Point scale									
An average 360° feedback score out of 10 for the entire assessment period									

Note: No.of academic years in assessment period varies based on the level of promotion (L11,L12,L13A1).Average of all academic years must be calculated and reduced to 10-pointscale

SIGNATURE OF THE FACULTY

SIGNATURE OF THE HOD

SIGNATURE OF THE PRINCIPAL

STUDENT'S FEED BACK FORM

(To be used by institutions)

Academic Year:		Name of the Faculty	
Course		Semester	
		Date of the feedback	

For getting filled in through student

S. No.	Description	Very Poor	Poor	Good	Very Good	Excellent
		(1)	(2)	(3)	(4)	(5)
1	Has the Teacher covered entire Syllabus as prescribed by University/ College/ Board?					
2	Has the Teacher covered relevant topics beyond syllabus					
3	Effectiveness of Teacher in terms of:					
	(a) Technical content/course content					
	(b) Communication skills					
	(c) Use of teaching aids					
4	Pace on which contents were covered					
5	Motivation and inspiration for students to learn					
6	Support for the development of Students' skill					
	(i) Practical demonstration					
	(ii) Hands on training					
7	Clarity of expectations of students					
8	Feedback provided on Students' progress					
9	Willingness to offer help and advice to students.					
	Total(A)					
	Student feedback on the scale of 25	=(A/60) *25				

Average Student feedback on the scale of 25 = Sum total of Student feedback (on the scale of 25)/Total Students

Ex: Subject (course) name - Manufacturing Process

Number of students -45

Sum total of **Student feedback (on the scale of 25)** = 900, then **Average Student feedback on the scale of 25 = 900/45=20**

ELIGIBILITY CRITERIA

Level 9A-10	Stage-1 to stage-2 Level- 10 to Level- 11	Stage 2- Stage 3 Level- 11 to Level- 12	Stage 3- Stage 4 Level- 12 to Level-13-A1	Stage 4- Stage 5 Level-13-A1	Stage 5- Stage 6 Level.-13-A1
Technical - As and when master's degree is completed	Qualifications of Lecturer	A Master's Degree in relevant discipline	Qualifications of Lecturer (Selection Grade- I).	Ph. D. in relevant field+ Twelve years of experience at least two years shall be post Ph.D. experience minimum at the level of Lecturer (Selection Grade-I).	Ph.D + Sixteen years of experience out of which Five years Exp shall be at the level of HOD and three years shall be post Ph.D. Experience An average 360° feedback score of 5 to < 8 out of 10 for last five years.
Science and Humanities as and when the candidates clear the NET/SLET/SET	Three weeks of industrial training at the level of Lecturer	Three weeks of industrial training at the level of Lecturer (Senior Scale)	Three weeks of industrial training at the level of Lecturer (Selection Grade-I)	Or PG Degree in relevant discipline with minimum of fifteen years' experience + out of which at least three years shall be at the level of Lecturer (Selection Grade - II)	Or First class at UG/PG level -minimum of 20 years' experience - out of which seven years shall be not below the level of HOD. An average 360° feedback score of 8 to 10 out of 10 for last five years
Or Without Masters degree/ NET/SLET/SET as and when the candidates completes service of 5 years.	Two weeks FDP/one week FDP and one 8 week moocs with certificate/two 8 week moocs with certificate If average 360° feedback score between 8 to 10 then -Minimum 5 years of experience as Lecturer (level-10) Or average 360° feedback score between 5 to < 8 then -Minimum 6 years of experience as Lecturer (level-10)	Two weeks FDP/one week FDP and one 8 week moocs with certificate/two 8 week moocs with certificate If average 360° feedback score between 8 to 10 then -Minimum 5 years of experience as Lecturer (Senior Scale). Or average 360° feedback score between 5 to < 8 then -Minimum 6 years of experience as Lecturer (Senior Scale).	With PHD If average 360° feedback score between 8 to 10 then -Ph.D+min three years of experience + two research publications Or average 360° feedback score between 5 to < 8 then Ph.D+min 4 years of experience + two research publications		
			Without PHD If average 360° feedback score between 8 to 10 then - Min 6 years of experience Or average 360° feedback score between 5 to < 8 then - Min 8 years of experience		

GENERAL INFORMATION

List of Departmental Activities (But not limited to) [Max. Point 20]

Sl. No	Activity	Credit Point	Criteria
1	Labin Charge	3	3Point/Semester
2	Consultancy and Testing	3	3Point/Event
3	Time Table in Charge	3	3Point/Semester
4	NBAwork	3	3Point/Semester
5	IndustrialVisits	3	3Point/Event
6	StudentCounselor/FacultyAdvisor	3	3Point/Semester
7	Project Guide	3	3Point/Semester
8	CSRContribution(facultyinvolvement)	3	3Point/Event
9	StudentChapterCoordinator	3	3Point/Semester
10	DepartmentLibraryincharge	3	3Point/Semester
11	DepartmentalExaminationCoordinator	3	3Point/Semester
12	GuestLecture/InvitedTalkCoordinator	3	3Point/Event
13	DepartmentalPlacementCoordinator	3	3Point/Semester
14	PreparationofTeachingMaterial (TeachingMaterial/LabManualetc)	3	3Point/Event
15	EstablishmentofNewLabs	3	3Point/Event
16	RemedialClassesforSlowLearners	3	3Point/Semester
17	Scholarshipin charge	3	3Point/Semester
18	DepartmentClubCoordinator	3	3Point/Semester
19	AlumniConnectCoordinator	3	3Point/Event
20	MOOCsandNPTELCoordinator	3	3Point/Semester
21	ForumCoordinator	3	3Point/Event
22	InternshipCoordinator	3	3Point/Semester
23	PlacementTechnicalTraining	3	3Point/Event
24	IndustrySponsoredLabCoordinator	3	3Point/Semester
25	ProductDevelopment/WorkingModels	3	3 Point/Event

List of Institute Activities (But not limited to) [Max. Point 10]

Sl. No	Activity	Credit Point	Criteria
1	HOD/Dean	4	4Point/Semester
2	CoordinatorappointedbyHeadofInstitute	2	2Point /Semester
3	OrganizedConference	2	2Point/Event
4	FDP/Conference	2	1PointEvent,to be divided betweenallco-coordinators
5	Hostel-Warden/DeputyWarden	2	2Point /Semester
6	AICTE/AISHEincharge	2	2Point /Semester
7	Extra-CurricularActivitiesCoordinator/Member	2	2Point /Semester
8	NSSCoordinator	2	2Point /Semester
9	PlacementOfficer	2	2Point /Semester
10	EDCCellin charge	2	2Point /Semester
11	IPCell incharge	2	2Point /Semester
12	InstituteIT/network/Websiteincharge	2	2Point /Semester

13	NBACoordinator(InstituteLevel)	2	2Point /Semester
14	AlumniAssociationCoordinator	2	2Point /Semester
15	AICTEActivityProgramCoordinator	2	2Point /Semester
16	CollegeInternalComplaint Coordinator/Member	2	2Point /Semester
17	AntiSexualHarassmentCommittee Coordinator/Member	2	2Point /Semester
18	FirstYearCoordinator	2	2Point /Semester
19	SC/STCellCoordinator	2	2Point /Semester
20	WomenEmpowermentCellCoordinator	2	2Point /Semester
21	AcademicAuditCoordinator/Member	2	2Point /Semester
22	E-ShikshanaCellCoordinator	2	2Point /Semester
23	IQACCoordinator/Member	2	2Point /Semester
24	LibraryCommitteeCoordinator/Member	2	2Point /Semester
25	TimeTableCommitteeCoordinator	2	2Point /Semester
26	CentralComputingCoordinator	2	2Point /Semester
27	StockVerificationCoordinator/Member	2	2Point /Semester
28	DisciplinaryCommitteeCoordinator/Member	2	2Point /Semester
29	MagazineCoordinator/Member	2	2Point /Semester
30	InstitutionalClubsCoordinator/Member	2	2Point /Semester
31	ProfessionalBodiesCoordinator/Member	2	2Point /Semester

List of Contribution to Society (But not limited to) [Max. Point 10]

Sl. No	Activity	Credit Point	Criteria
1	Induction Program	5	5Point/Event
2	Blood Donation	5	5Point/Event
3	Yoga Classes	5	5Point/Event
4	Unnat Bharat Abhiyan	5	5Point/Event
5	Involvement in NCC/NSS Activities	5	5Point/Event
6	Medical/Health Camp Organization	5	5Point/Event
7	Working with NGO	5	5Point/Event
8	Nation Building Activities	5	5Point/Event
9	Women Empower Programmes	5	5Point/Event
10	Donation to Orphanage/Oldage/Hospitals/Schools	5	5Point/Event
11	Involvement in Unemployment Benefit Programs	5	5Point/Event
12	Tree Plantation	5	5Point/Event
13	Technical Education Awareness among school students	5	5Point/Event

NOTE:

- Please use Common Certificate Formats Shared for the Uniformity among all GPTs
- Enclosure No shall be "Page No" of the Certificate/Document Enclosed for Providing Proof
- Additional rows may be added or deleted as per the requirement where in the application
- THIS only for reference (need not to be kept as a part of application)
- Separate Application need to be submitted for different levels of Promotions
- Please go through general instructions carefully.

GENERAL INSTRUCTIONS

(i) **360° Feedback**

1. The feedback obtained every year, till the date of eligibility of next stage, shall be taken as an average of all the preceding years added together required for promotions.

2. In case the candidate fails to achieve the maximum feedback score, the subsequent year's may be taken into consideration while dropping the lowest feedback score in any one of the year.

(ii) **Methodology of Promotion for Non-engineering**

The qualifications for promotions for Non-engineering shall be as per the UGC Notification No. F.1-2/2017(EC/PS) Dated 18th July, 2018.

(iii) **Faculty Members on deputation**

Any Faculty Member on deputation to some Government Organization / Autonomous Bodies such as DTE / AICTE / UGC / MHRD / DST etc. on academic/administrative position shall be deemed to have experience of academic and academic administration and be exempted from the requirement of FDP, Industrial Training and 360° feedback. If the faculty has secured at least **Very Good** rating, it shall be considered equivalent to 8 points on a 10 points scale of 360° feedback in reference to this notification for the period of deputation.

(iv) **Mandatory Teacher Trainings**

(i) Every teacher **appointed / promoted to any position here onwards** with effect from the publication of this gazette shall have to **mandatorily undergo 8 online modules of MOOCs in SWAYAM** as per the AICTE teacher training policy preferably within **first year of service**.

(ii) No newly appointed faculty member shall be **completing the probation** without getting the certification of completion of these 8 modules. The teacher training policy document may be downloaded from AICTE website.

(iii) The requirement of completing these modules as envisioned in this gazette is applicable to all the incumbent teachers also while applying for promotion / selection to next **higher cadre only once in the career**.

(iv) Those who are eligible for promotions after the date of publication of this gazette, shall have to meet the necessary conditions such as additional qualification, undergoing industrial training, pedagogical training, faculty induction program, publishing research papers etc. However, these requirements shall be permitted to be fulfilled till **31st July, 2024** so as to enable faculty members in equipping them for requisite mandatory requirements of this gazette to avail the benefit of promotion retrospectively from the date of eligibility.

NPTELMOOCs-AICTEFDP Equivalence

- NPTEL is already conducting Advance and Basic Level courses through MOOCs (Massive Open Online Courses)
- A large number of Advance Level Courses are being offered by NPTEL. These are 1credit, 2credit and 3credit courses.
- Since MOOCs (Massive Open Online Courses) of NPTEL are not full time like regular FDPs, it is decided that its equivalence to regular FDP shall be considered as under.

S. No	No. of weeks of NPTEL Courses	No. of Lectures per week	Total No. of Hrs. of engagement	Equivalence of NPTEL course with regular FDP
1	4	3	12	½ FDP of one week
2	8	3	24	Full FDP of one week
3	12	3	36	1½ FDP

- NPTEL MOOCs (Massive Open Online Courses) will have regular assignments and in person examination at the end. A test will be conducted by NPTEL and a certificate be issued to only those participants who attended the programme and qualify in the test.



NPTEL-AICTE Faculty Development Programme

(Funded by the Ministry of HRD, Govt. of India)





This certificate is awarded to

NAME

for successfully completing the course

COURSE NAME

with a consolidated score of **X %**


Prof. Andrew Thangaraj
NPTEL Coordinator
IIT Madras


Prof. Dileep N. Malkhede
Advisor-I (Research, Institute & Faculty Development)
All India Council for Technical Education

Roll No: NPTEL18AA1234567890AA
To validate and check scores: <http://nptel.ac.in/noc>

The candidate has studied the above course through MOOCs mode, has submitted online assignments and passed proctored exams.
 This certificate is therefore acceptable for promotions under CAS as per AICTE notifications dated 24th July 2018, similar to other refresher / orientation courses.
F.No. AICTE / RIFD / FDP through MOOCs / 2017-18

SAMPLE NPTEL-AICTE Certificate
PROFORMA FOR PROMOTION

(To be filled by the faculty)

Promotion Applied	FROM	TO
Name of the Faculty:		
Date of Joining		
Entry Qualification:		
Highest Qualification acquired during inservice (if any)		
Date of Completion of FDP/NPTEL-AICTE online courses		
Date of Completion of Publications		
No. Ph.D. s guided (if any)		
Date of Completion of Industrial Training		
Date of Completion of Mandatory Trainings		

VERIFICATION

(To be verified by the Experts)

Highest Qualification (As per AICTE norms)	YES	NO
FDP/8-week online courses NPTEL-AICTE accepted	YES	NO
Publications are from SCI Journals/UGC/AICTE Approved List:	YES	NO
AICTE 360 ⁰ Degree Feedback acceptable (above 5)	YES	NO
Is Industrial Training acceptable:	YES	NO
Ph.D. Guidance (if any, Not Mandatory):	YES	NO
Mandatory Training Requirements completed: <i>(As per AICTE Teachers Training Policy)</i>	YES	NO

FACULTY IS RECOMMENDED or NOT RECOMMENDED)

(if Not recommended Reason: _____)

Expert name :
Signature :
Department :

Expert name :
Signature :
Department :

Expert name :
Signature :
Department :

RECOMMENDATION

(for Office Use Only)

We here by certify that the Application along with relevant documents submitted by the candidate for the promotion as per AICTE 7th Pay Regulations are Checked, Verified and Found **Correct/Not Correct**. The applicant **Satisfies/Not satisfies** all the requirements as per AICTE 7th Pay Regulations, 2019. Thus, We Recommend/Not Recommend this/her application for the promotion to the Post of _____
Level-----Entry

Pay _____ Date of Eligibility for Promotion: _____

SCREENING CUM EVALUATION/SELECTION COMMITTEE

Sl. No	Name	Designation	Role/Position	Signature
1		Commissioner, DCTE / Director, DTE	Chairperson	
2		JD(Admin), DTE	Member	
3		JD(CDC), DTE	Member	
4		Principal of the concerned college	Member	
5		Head of the Department of the Concerned subject in the College.	Member	
6		Subject Expert-1 (Nominated by Commissioner)	Member	
7		Subject Expert-2 (Nominated by Commissioner)	Member	
8		Subject Expert-3 (Nominated by Commissioner)	Member	
9		Academician from SC/ST/OBC/ Minority/ Women/Differently categories if candidate belongs to anyone of these. (Nominated by Commissioner)	Member	
10		Administrative Officer	Member Secretary	

Note: To constitute the quorum for the meeting, five of which at least two must be from out of the three subject experts shall be present.

CHECK LIST

The following documents were submitted to the Screening cum Evaluation/Selection Committee for Promotion as per AICTE 7th Pay Regulations, 2019

Name of the Candidate:

Designation:

Name of the College:

Promotion Applied for:

Sl. N	Type of Document	Page(s) From-To	Check List
1	Application Proforma		Enclosed/ Not Enclosed
2	B.E./M.Phil./M.Tech/Ph.D. Certificates		Enclosed/ Not Enclosed
3	Probationary Declared Order		Enclosed/ Not Enclosed
4	Copy of Last Promotion (if any)		Enclosed/ Not Enclosed
5	Computer Literacy Test (CLT) Certificate		Enclosed/ Not Enclosed
6	Departmental Exams Certificate		Enclosed/ Not Enclosed
7	FDPC Certificates (if any)		Enclosed/ Not Enclosed
8	MOOCs Course NPTEL_AICTE Certificate (if any)		Enclosed/ Not Enclosed
9	Industrial Training Certificate		Enclosed/ Not Enclosed
10	Ph.D. Guided Proof (if any)		Enclosed/ Not Enclosed
11	Research Publications		Enclosed/ Not Enclosed
12	Faculty on Deputation Certificate (if any)		Enclosed/ Not Enclosed
13	Mandatory Training Certificate (for all level promotions)		Enclosed/ Not Enclosed
14	Certificates for AICTE 360 ⁰ Feedback		Enclosed/ Not Enclosed
15	Any other documents		Enclosed/ Not Enclosed

Note: Each page of enclosures must be numbered and duly attested by the principal of the college. Make three copies of the application along with relevant supporting documents (DTE office Copy, College Copy and Candidate Copy). Received the above documents of _ Pages.

SignatureofthePrincipal.



GOVERNMENT OF KARNATAKA
DEPARTMENT OF TECHNICAL EDUCATION

PROMOTIONS

As Per

AICTE 6th PAY REGULATIONS

APPLICATION FOR THE PROMOTION OF
STAGE _____ TO STAGE _____

NAME OF THE FACULTY :

PRESENT DESIGNATION :

DEPARTMENT :

COLLEGE :

CHECK LIST

The following documents were submitted to the Screening cum Evaluation/Selection Committee for Promotion as per AICTE 6th Pay Regulations

Name of the Candidate :

Present Designation :

Promotion Applied for :

Name of the College :

Sl.no	Type of Document	Page Numbers	Check List
1	PBAS Proforma for promotion		
2	B.E./M.Phil/M.Tech/Ph.D. Certificates		
3	Probationary Declared Order & Appointment order		
4	Departmental permission letter for Higher education (Any Master's degree/ Ph.D.) Order copy		
5	Acquired Qualification in Service: if any (Certificate enclose)		
6	Any Departmental enquiry/court case pending against the official		
7	Copy of Last Promotion & (if any)		
8	Computer Literacy Test (CLT) Certificate		
9	Departmental Exams Certificate		
10	FDP Certificates (if any)		
11	Research Publications/Conferences		
12	Faculty on Deputation Certificate, Relieving		
13	Consolidated API score sheet		

Note: Each page of enclosures must be numbered and duly attested by the principal of the college. Make three copies of the application along with relevant supporting documents (DTE office Copy, College Copy and Candidate Copy).

Received the above documents of _____ Pages.

Signature of the Principal

Recommendation

Name of the candidate -

Name of the College -

Present Designation -

Designation and AGP to which promotion is sought -

We have carefully verified the service details, certificates and API score as shown in the PBAS proforma and other mandatory requirements as shown in Appendix III Table II (c), Table III, Table VI and Table IX. The Candidate is **recommended** ☐ /not **recommended** ☐ for promotion under carrier advancement scheme of **AICTE CAS Regulations 2012 (Diploma), and State GO: State GO: ED 167 DTE 2018, Bengaluru, dated: 10/11/2020.**

Screening/Selection Committee Members Present

Sl. No	Name of the Member	Official Address	Signature with Date
1			
2			
3			
4			
5			

If not recommended specify the reason for not recommended _____

UNDERTAKING

I hereby undertake that, I abide by the decision on the pending Clarification on Promotion with respect to form of option (Sl. No 13 of AICTE clarification dated 20-05-2020) sought by the DCTE Karnataka, which is pending before AICTE

Date:-

Station:-

Signature _____

Name _____

Designation _____

College/ Institution. _____



GOVERNMENT OF KARNATAKA
DEPARTMENT OF TECHNICAL EDUCATION

Annual Self-Assessment for the Performance Based Appraisal System (PBAS) as per AICTE 6th Pay Regulations 2012

Name of the faculty: _____

Name of the College: _____

Assessment Period: _____ **To** _____ **(till 28-02-2022)**

ACADEMIC PERFORMANCE INDEX (API) SCORES FOR ALL THE ASSESMENT PERIOD

Assessment Period*/Criteria's	Category – I Teaching, Learning and Evaluation related activities	Category-II (Co-curricular, Extension, Professional development, etc)	Total (Cat-I & Cat-II)	Category-III (Research and Academic Contribution)
(Assessment Year-1)				
(Assessment Year-2)				
(Assessment Year-3)				
Total				
Avg. Total Score				

**Any number of rows may be added as required for the assessment year.*

DECLARATION

I _____ hereby declare that all the statements and entries made in this document are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the selection committee or at any stage, my candidature may be cancelled without prejudice to initiation of any disciplinary action.

I certify that the information provided is correct as per records available with the College duly filled PBAS proforma. I have submitted complete documents of Category-I/II and III for the all the assessment period to the IQAC Committee for scrutiny and verification.

NAME AND SIGNATURE OF THE FACULTY

Date:

Place:

RECOMMENDATION OF THE INTERNAL IQAC COMMITTEE

We, the Chairman (Principal of the College) and Members of IQAC thoroughly checked the complete PBAS in detail and relevant supporting documents for the points claimed by the faculty as per the details furnished in the API Score table for the assessment period _____ to _____.

In this regard, the faculty has **fulfilled** API Scores as per the requirement of AICTE Regulations 2012. Thus, the IQAC committee **recommends** the eligibility of API Scores for the above-mentioned assessment period.

All the details of Category-I, Category-II, and Category-III of PBAS and relevant supporting documents are **CHECKED/VERIFIED** and maintained at our college itself.

IQAC COMMITTEE

Sl.No	Name of the Faculty	Designation	Role	Signature with Date
1		PRINCIPAL	Chairman	
2			Member	
3			Member	
			Member	
			Member	
			Member Secretary(IQAC Coordinator)	



Department of Collegiate and Technical Education

PBAS Proforma for promotion under AICTE Career Advancement scheme (DIPLOMA) (In accordance with AICTE 2010 &2012 Regulations)

Read Applicable Orders (AICTE &GoK):

1. AICTE 2010 Regulations, F. No. 37-3/Legal/2010, dated: 05/03/2010.
2. Karnataka State GO: ED 118 DTE 2010, Bengaluru, dated: 31/03/2011.
3. AICTE CAS Regulations 2012 (Diploma), F. No. 37-3/Legal/AICTE/2012, dated: 08/11/2012.
4. AICTE Clarification (Degree/Diploma), F. No. 27/RIFD/Pay scale/01/2013-14, dated: 04/01/2016,
5. State GO: ED 167 DTE 2018, Bengaluru, dated: 10/11/2020.
6. AICTE Clarification (6thCPC-Degree/Diploma), F.No. 27-4/AICTE/RIFD/Pay Scale/2018-19, dated: 20/05/2020
7. AICTE Public Notice, F.No PXAP/Public Notice/CAS/571/2021, dated: 05/08/2021
8. AICTE Clarification (7thCPC-Degree/Diploma), F.No. 61-3/RIFD/7th CPC/2016-17, dated: 20/05/2020

Name of the College	
Department/ Course/Branch	
Proposal for promotion of Dr./Sri. /Smt:	

Promotionas:

√	Lecturer (Stage-1) to Lecturer (Sr scale) (Stage-2)
	Lecturer (Sr. Scale) (Stage-2) to SG Lecturer (Stage-3)
	S G Lecturer (Stage-3) to SG Lecturer (Stage-4)
	S G Lecturer (Stage-4) to SG Lecturer /HOD (Stage-5)

(Please indicate (√) whichever is applicable)

Note: Any Faculty eligible for more than one promotion (two stage elevation) should submit separate applications along with supporting documents for the respective promotion periods.

Period of Assessment of Promotion:	FROM	TO

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1	Name (in Block Letters)	
2	Father's Name	
3	Date of Birth	
4	Male/Female	
5	Marital Status	
6	Nationality	
7	Indicate Category: SC/ST/OBC/General category	
8	Date and Post of Joining service	
9	KGID NO	
10	Current Designation & AGP	
11	Date of last Promotion with Post/ Grade promoted to (reference no)	
1 2	Designation and grade pay to which promotion required?	
1 3	Date of Eligibility of Promotion	
1 4	Basic Pay and AGP, (Present Scale)	
1 5	Permanent Address with PINCODE	
1 6	Address for Communication with PINCODE	
1 7	Phone numbers (Off. /Res. /Mob) and email Id	

* Mandatory

18. AcademicQualifications (Engineering)

Qualification	University/Board	Year of Passing	% of marks obtained	Division/ Class/ Grade	Subjects/ Specialization
UG					
PG					
Ph.D					
Others					

19. AcademicQualifications (Basic Science and Humanities)

Qualification	University/Board	Year of Passing	% of marks obtained	Division/ Class/ Grade	Subjects/ Specialization
PG					
Ph.D					
Others (M.Phil., etc)					
NET/SLET qualified details (year of passing/date, register no/roll no)					
Year of passing/qualifying:		Register/Roll no:			

20. Record of service at the time of Joining

Institution	Designation	Essential qualification for the post at the time of appointment	Nature of appointment (Regular/fixed term/temporary/Adhoc)

21. Service details/Experience (from entry to service to till date)

Sl.No	Institution and place	Designation	Pay Scale	From	To

22.Period of Teaching Experience

Total Teaching Experience at Collegelevel	
Diploma level (in Years and months)	
U.G.*level (in Years and months)	

*Deputed to Engg. College

23. Research Experience

Institution/university	Department	Field of Specialization	Period	
			From	To

24. UGC/AICTE/ISTE/NITTR/IIT/NIT etc., recognized Orientation/Induction/FDP/STTP/Refresher courses attended

Sl no	Name of the Course/Summer school	Name of Institution & Place	Duration	Sponsoring Agency

25. List of Publications.

A. Journals

Sl. No	Title of Paper	Name of Journal	Publisher name	Date of Publication and Impact factor if any	Volume number and Pages

B. Conferences

Sl. No	Title of Paper	Name of conference	Date/period of conference	National/International	Proceedings (Volume number and Pages)

C. Books published

Sl. No	Title of book	Name of publisher	National/International	Year of publication	ISBN/ISSN

26. Whether an Approved Research Guide- Yes/No—NO

If Yes, Give the details in the following table

Name of the Institution/University at which guide ship is approved	Date in which the guide ship approved	Number of students enrolled for PhD/ M.Phil	Number of students submitted the thesis	Number of students awarded the Degree

27. Details of Deputation/OOD (with permission/ approved by competent authority) (Department/Government)

ORGANISATION/DEPT	Designation	Duration		Remarks (if any)
		From	To	

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:-

Date: -

Name and Signature

(Please see detailed instruction of this PBAS proforma before filling out this section)
(AICTE CAS Regulations 2012 (DIPLOMA), F. No. 37-3/Legal/AICTE/2012, dated: 08/11/2012)

Academic Period (Assessment Period)	
From (dd/mm/yyyy)	To (dd/mm/yyyy)

I (ii)	Teaching Load in excess of AICTE norms (Lectures, Seminars, Tutorials, Practical, Contact Hours, give semester-wise details, where necessary)								
	- Max Score I(ii) =10								
	✓ If teacher has taken classes or other teaching duties exceeding AICTE norms, then two points to be assigned for extra hour of classes/duties.								
SEM	Course/Paper	Level	No. of Classes per week allotted and Mode of teaching*					% of classes taken as per documented record	API Score
			L	S	T	P	C		
ODD	1								
	2								

EVEN	1								
	2								
		Total							
API Score Secured in I(i)									/50
*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)									

I(iii))	Reading / Instructional material consulted and additional knowledge resources provided to students					
-Max. Score I(iii) = 20						
✓ Preparation and imparting of knowledge /instructions as per curriculum with the prescribed material (text book/manual), syllabus enrichment by providing additional resources to students (100% compliance =20 points)						
✓ (Proof shall be produced before the screeningcommittee)						
SI . N o	SEM	Course/Paper	Consulted	Prescribed	Additional Resource provided	API Scor e
		API Score Secured in I(iii)				/20

NOTE: Copies of relevant supporting documents should be enclosed wherever applicable

I(iv) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.		
-Max Score I(iv)=20		
Explanation of each Teaching-Learning Methodology		Max .Score
1. Updating of courses, design of curriculum (5 per single course)		10
2. Participatory and Innovative teaching learning (T/L) process with material for problem based learning, case studies, Group discussion etc. a. Interactive Courses -5 point each b. Participatory learning modules -5 point each c. Case studies -5 point each		10
3. Use of ICT in T/L process with computer –aided methods like power point/ multimedia/simulation/software etc. (Use of any one of these in addition to chalk & Board		5
4. Developing and imparting Remedial Courses (Each activity 5 points)		10
5. Developing and imparting soft skills/communications skills, personality development courses/module s (Each activity 5 points)		10
6. Developing and imparting specialized T/L programmes in Physical education, library: innovative compositions and creations in music, performing and visual arts and other traditional areas (Each activity 5 points)		10
7. Organizing and conducting of popularization programmes/training courses in computer assisted tea ching/web based and e-library skill to students. a. Work shop/training course -10 point each b. Popularization programme -5 point each		10
NOTE: Course content developed for SWAYAM/MOOCs/LMS can also be considered under activities mentioned above at serial no 2 & 3.		
Sl. No	Short Description	API Score
API Score Secured in I(iv)		/20

I (v) Examination Related Work - Max. Score in I(v)=25				
I(v)- 1. Board- end semester / Annual Examination invigilation work as per duties allotted. (100% Compliance -5 points) - Max Score I(v) 1 =5				
Total Duties Assigned	Total Duties performed	Extent to which carried out (%)	Total Score	API Score

API Score secured in I(v) 1	/5
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I(v) 2. Evaluation of answer scripts				
-Max Score I(v) 2 = 5				
Name of Exam and Year	Name of Paper/Course	Order No. and Date	Post Held(Adnl/Chief)	API Score
API Score secured in I(v) 2				/5

I(v) 3. Question paper settings (Board Exams)				- Max Score I(v)3 = 5
Name of Exam and Year	Name of Paper	Institution//BTE/Board Order number	API Score	
API Score secured in I(v) 3				/5

I(v) 4. Attending BTE camp for valuation, external examiner (Theory, practical, viva) for Board Examinations - Max Score I(v) 4=10					
Name of Exam and Year	Name of Paper	Order No. with date	Post Held (Adnl/Chief/Chairman)	Theory/practical/ viva	API Score
API Score secured in I(v) 4					/10

I(v) 5. College evaluation responsibilities for internal/continuous assessment work as allotted(100% compliance = 5 points)- Max. Score I(v)5=5			
Total Duties Assigned	Total Duties performed	Extent to which carried out (%)	API Score

API Score Secured in I(v)5	/5
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I(v)6.Examination worksuchascoordinator,chairmanboardofexam,Adnl.ChiefSupdt,flyingsquadduties - Max. Score I(v)6=10				
✓ Max.of5or10dependinguponintensityofduty ✓ 5marksforonesemesterand10marksfortwosemestersin theacademicyear				
SI N o	Name of Examination	Post Held	Details of work	API Score
API Score Secured in I(v)6				/10
Over all 100% compliance in I (v)(1+2+3+4+5+6) Max APIScoreSecuredin				/2 5

TOTAL API SCORE SECURED IN CATEGORY: I = I	/125
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CATEGORY: II	
Co-Curricular, Extension, Professional Development Related Activities (CEPDR).	
II(i) Extension, Co-curricular & field based Activities	-Max Score II(i)=20

II(i) A. Institutional Co-curricular activities for studentssuchasfieldstudies/educational tour, implant training and placement activity (5 points each). - Max score II(i) A=10			Industry-
Sl. No	Type of Activity	Average Hrs/week	API Score
API Score secured in II(i) A			/10

II(i) B. Positions held/leadership role played in organization linked with Extension Work and National Service Scheme (NSS), NCC, NSO, TPO or any other similar activity (Unnat Bharat Abhiyan, RED CROSS etc.) (Each activity 10 points) -Max score II(i) B=10			
Sl. No	Type of Activity	Average Hrs/week	API Score
API Score secured in II(i) B			/10

II(i) C. Student and Staff related socio Cultural and Sports Programme, college website co-coordinator, student welfare committee, CTEK manager, community polytechnic coordinator, SC/ST committee, Anti-ragging committee, food safety committee, Language club, campus publications (Departmental level 2 points, institutional level 5 points) -Max score II(i) C= 10			
Sl. No	Type of Activity	Average Hrs/week	API Score
API Score secured in II(i) C			/10

II(i) D. Community work such as values of National Integration, Environment, democracy, socialism, Human Rights, Peace, Scientific temper, flood or drought relief, small family norms etc. (5 points each) -Max score II(i) D= 10			
Sl. No	Type of Activity	Average Hrs/week	API Score
API Score secured in II(i) D			/5

Maximum score in II(i) (A+B+C+D)=20	Total API Score secured in II (i)	/20
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II(ii) Contribution to Corporate Life and Management of the Institution -Maximum Score in II(ii)=15

II(ii) A. Contribution to Corporate life in colleges through meetings, popular lectures, subject related events, articles in college magazine and Department volumes (2 point each). -Max score II(ii) A=10			
S I. N O	Type of Activity	Yearly/Sem wise responsibilities	API Score
API Score secured in II(ii) A			/10

II(ii) B. Institutional Governance responsibilities like Director of Arts Club, HOD, Warden, school chairperson, IQAC co coordinator, College council member, Co Operative director Board member (10 point each) -Max score II(ii) B= 10			
Sl. No	Type of Activity	Yearly/Sem wise responsibilities	API Score
API Score secured in II(ii) B			/10

II(ii) C. Participation in committees concerned with any aspect of departmental or institutional managements such as admission committee, campus development, library committee, purchase committee, IQAC member, NBA coordinator, AICTE coordinator, AISHE nodal officer, LMS coordinator, Antiragging cell, Women's Forum (5 point each). -Max score II(ii) C=10			
S I. N O	Type of Activity	Yearly/Sem wise responsibilities	API Score
	ADD		
API Score secured in II(ii) C			/10

II(ii) D. Responsibility for, or participation in committees for Students Welfare, Counseling and Discipline, College union advisor, staff editor college magazine, SC/ST cell convener, Nodal officer for scholarships (5 each) -Max score II(ii) D=10			
Sl. No	Type of Activity	Yearly/Sem wise responsibilities	API Score
API Score secured in II(ii) D			/10

II(ii)E.OrganizationofConference/Training/Tournamentsorsportsmeetaschairman/Organizing secretary/Treasurer.International(10points);national/state(8points)regional/zone level(5points). As member of the organizing committee (1pointeach) -Max score II(ii) E=10

Sl. No	Type of Activity	Yearly/Sem wise responsibilities	API Score
API Score secured in II(ii) E			/10

MaximumscoreinII(ii)(A+B+C+D+E)=15	Total APIScoresecuredin II (ii)	/15
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II(iii) Professional Development Activities		-Max Score 15
Membership in profession related committees at state and national level		
At national level: 3 point each		
At state level : 2 point each		
1. Participation in subject associations, conferences, seminars without paper presentation (Each activity: 2 point)		
2. Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms		
3. Institutional governance (Each activity: 5 points)		
4. Membership/participation in State/Central Bodies/committees on Education Research and National Development (5 each).		
5. Publication of articles in newspapers, magazines or other publications (not covered in category III);		
6. Radio talks, Television programme etc. (1 point each).		
S I. N O	Type of Activity	API Score
Total API Score Secured in II(iii)		/15

TOTAL API SCORE SECURED IN CATEGORY: II=II(i+ii+iii)	/50
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Note: Attach certificate from Principle/HOD/Concerned Authority as the proof of claim wherever applicable.

Category III Research & Academic Contributions (RAC) (For entire assessment period)
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III.A Published Papers in Journals

S l n o	Title with page Nos.Issue, Volume	Name of the Journal	ISSN/ISBN No	Whether peer reviewed, Impact Factor, if any	No. of co- authors	Whether you are themain author	API Score
API Score secured in III.A							

III.A Published Papers in Journals -Score calculation			
APIs	Engineering	Basic sciences and Humanities	Max. score
Research Papers (Published in Journals)	Refereed Journals*	Refereed Journals*	15/Publicatio ns
	Non-referred but recognized and reputable journals and periodicals, having ISBN/ISS numbers	Non-referred but recognized and reputable journals and periodicals, having ISBN/ISS numbers	10/Publicatio ns
	Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers,etc.(Abstractsnottobe included)	10/Publicatio ns

Note:

1. For Publications and paper presentations involving multiple authors, API calculations would be as given below.

From 1 to 3 authors: 100% credit for each author. 4 to 6 authors: 60% credit for each author. 7 and above authors:

40% credit for each author. (No specific weightage for the order of authors in the publications/Patents).

2. Wherever relevant to any specific discipline, the API score for papers in refereed journal would be augmented as follows: (i) indexed Journals-

by 5 points, (ii) papers with impact factor between 1 and 2 by 10 points, (iii) papers

with impact factor between 2 and 5 by 15 points, (iv) Papers with impact factor above 5 by 25 points.

3. If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III(a)) and not under presentation (III(e)(ii)).

III B (i) Articles / Chapters published in Books						
Title with page Nos.	Book Title, editor and publisher	ISSN/ ISBN No	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score
API Score secured in III B(i)						

III B (ii) Full Papers published in Conference Proceedings					
Title with page Nos.	Details of conference Publication	ISSN/ISBN No	No. of co-authors	Whether you are the main author	API Score
API Score secured in III B (ii)					

III B (iii) Books published as single author or as editor						
Title with page Nos	Type of Book and authorship	Publisher and ISSN/ISBN No	Whether peer Reviewed	No. of co-authors	Whether you are the main author	API Score
API Score secured in III B(iii)						

III B Books published as single author or as editor - score calculation			
APIs	Sciences	Languages/Arts/Humanities/ Social sciences	Max. points
Research Publications (books,	Text or Reference Books Published by international Publishers with an established peer review system.	Text or Reference Books Published by international Publishers with an established peer review system.	50/book, 10/chapter in an edited book
	Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	25/book, 5/chapter in an edited book

chapters in books, other than referred journals articles	Subject Books by other local publishers with ISBN/ISSN numbers	Subject Books by other local publishers with ISBN/ISSN numbers	15/book, 3/chapter in an edited book
	Chapters contributed to edited knowledge based volumes published by International Publisher. Chapter in knowledge based Volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters contributed to edited knowledge based volumes published by International Publisher Chapter in knowledge based Volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	10/chapter, 5/chapter

III C (I & ii) Ongoing/Completed Research Projects and Consultancies				
Title	Agency	Period	Grant/Amount Mobilizes(Rs Lakhs)	API Score
API Score secured in IIIC(i & ii)				

III C (iii & iv) Completed Projects/ Project outputs/outcomes					
Title	Agency	Period	Grant/Amount Mobilizes(Rs Lakhs)	Whether policy document/patent as outcome	API Score
API Score secured in III.C(i & ii)					

Note: For Thesis Guidance, projects and Consultancy involving multiple persons in Investigator role, API investigators would be as given Principal Investigator or guide gets 70% of the points, Co-investigator or co-guide share the remaining 30% of the points.

III C (I,ii),iii,iv) Ongoing /Completed Research Projects and Consultancies - score calculation				
		Sciences	Languages/Arts/Humanities/ Social sciences	Max. score
III(C) i	Sponsored Projects carried out/ongoing	Major projects amount mobilized with grants above 30.0lakhs	Major projects amount mobilized with grants above 5.0 lakhs	20/each Project
		Major projects amount mobilized with grants above 5.0lakhs upto 30.0 lakhs	Major projects amount mobilized with minimum of Rs.3.0 lakhs up to Rs.5.00 lakhs	15/each Project
		Minor projects (amount mobilized with grants above Rs.50,000 upto Rs. 5.0 lakh	Minor projects (amount mobilized with grants above Rs.25,000 upto Rs.3.0lakh	10/each project
III(C) ii	Consultancy Projects carried out/ongoing	Amount mobilized with minimum of Rs.10.00 lakh	Amount mobilized with minimum of Rs.2.00 lakh	10 points per every Rs.10.0lakhs and Rs.2.0 lakhs. Reply.
III(C) iii	Completed projects: Quality Evaluation	Completed Project Report (Acceptance from funding agency)	Completed Project Report (Acceptance from funding agency)	project and 10/each minor project not covered in anywhere else
III(C) iv	Projects Outcomes/ Outputs	Patent/Technology transfer/product process	Major policy document of bodies at Central and State level	25/each national level output. 40/each for international level output.

III (D) Research/Project Guidance					
Degree/Diploma	Number Enrolled	Thesis Submitted	Title	Degree awarded	API Score
Diploma					
UG Project					
PG Project					
M. Phil or equivalent					
Ph. D or equivalent					
API Score secured in III.D					

III (D) Research/Project Guidance– score calculation		
Diploma Project	Diploma awarded only	5/batch
UG Project	Degree awarded only	3/each candidate
PG Project	Degree awarded only	5/each candidate
M. Phil	Degree Awarded only	7/each candidate
P.hD	Degree Awarded only	10/each candidate
	Thesis submitted	7/each candidate
Note: Where the project work is carried out by a group of students, score will be awarded considering the project as a single unit (batch).		

III (E) (i) Training Courses, Teaching-Learning-Evaluation technology, Faculty Development Programmes attended (not less than one week duration)			
Programme	Duration	Organized by	API Score
API Score secured in III.E(i)			

III E (ii) Papers presented in Conferences, Seminars, Workshops				
Title of the paper presented	Title of conference/Seminar	Organized by	Whether International/state/Regional/College or University	API Score
API Score secured in III.E(ii)				

III E (iii) Invited Lectures or presentation for conference/ Symposia				
Title of lecturer/Academic session	Title of conference /Seminar	Organized by	Whether International/National	API Score
API Score secured in III.E(iii)				

III E – Training courses and conference /seminar / workshop papers - score calculation				
		Engineering	Basic sciences & Humanities	API
III E (i)	Refresher courses, Methodology workshops, Training, Teaching- Learning-Evaluation Technology Programmes, Softskills development Programmes, Faculty Development Programmes (Max:30 Points)	a. Not less than two weeks duration	a. Not less than two weeks duration	20 points each
		b. One week duration	b. One week duration	10 points each
III E (ii)	Papers in conference /Seminars/workshops etc.**	Participation and Presentation of research papers (oral/Poster) in		
		a. International Conference		15 Points each
		b. National		10 Points each
		c. Regional/State level		5 Points each
III E (iii)	Invited lectures or presentations for conferences/symposia or talks in refresher courses	d. Local-University/college level		3 Points each
		a. International		10 Points each
		b. National level		5 Points each

API Score secured in III.E	
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Note: The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

List of Enclosures (Attach copies of certificates, sanction orders, published papers etc. wherever necessary)

Sl n o	Particulars	Enclosed (Y/N)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place

Date

Signature of the teacher

Name and Current Designation of the teacher

Counter signed by HoD/Principal

College Seal

To be filled by the Screening/ Selection committee

Category I: Teaching Learning and Evaluation Related Activities (TLP)			
Item	Description	Max Score	Score obtained
I(i)	Lectures, Seminars, Tutorials, Practical, Contact Hours	50	
I(ii)	Teaching Load in excess of UGC norms	10	
I(iii)	Reading / Instructional material consulted and additional knowledge resources provided to students	20	
I(iv)	Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.	20	
I(v)	Examination Related Work -Max Score 25	25	
	I(v) 1 Board- end semester / Annual Examination invigilation -Max Score 5	5	
	I(v) 2 Evaluation of answer scripts (Home valuation) -Max Score 5	5	
	I(v) 3 Question paper settings -Max Score 5	5	
	I(v) 4 Attending CV camp for valuation, external examiner (Theory, practical, viva) for Board examinations -Max Score 10		
	I(v) 5 College/board examination/evaluation responsibilities for internal/continuous assessment work -Max Score 5		
	I(v) 6 Examination work such as coordinator, chairman board of exam, Adnl. Chief Supdt, flying squad duties - Max Score 10		
	TOTAL APIS CORE SECURED IN CATEGORY I: (Minimum Required for Category I = 75/year)	125	

Category II. Co-Curricular, Extension, Professional Development related activities			
Item	Description	Max Score	Score obtained
II (i)	Extension, Co-curricular & field based Activities -Max Score=20	20	
	II(i)a. Institutional Co-curricular activities for students such as field studies/educational tour Industry-implant training and placement activity (5 points each). - Max score =10		
	II(i)b. Positions held/leadership role played in organization linked with Extension Work and National Service Scheme (NSS) or any other similar activity (Each activity 10 points) -Max score = 10		
	II(i) c. Student and Staff related socio Cultural and Sports Programme, campus publications (departmental level 2 points, institutional level 5 points) -Max score =10		
	II(i) d. Community work such as values of National Integration, Environment, democracy, socialism, Human Rights, Peace, Scientific temper, flood or drought relief, small family norm etc. 5 points -Max score =10		
II(ii)	Contribution to Corporate Life and Management of the Institution Maximum Score 15	15	
	II(ii)a. Contribution to Corporate life in Universities/colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes (Each 2 points). -Max score =10		
	II(ii) b. Institutional Governance responsibilities like, Director of Arts Club, HOD, Warden, Bursar, IQAC co coordinator, College council member, Co-operative director Board member (Each 10 points) -Max score =10		
	II(ii) c. Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library commit, purchase committee, PTA executive, IQAC member, Anti ragging cell, Women's Forum (Each 5 points). -Max score =10		
	II(ii) d. Responsibility for, or participation in committees for Students Welfare, Counseling and Discipline, College union advisor, staff editor college magazine, SC/ST cell, convener, Nodal officer for scholarships (5 each) -Max score =10		
	II(ii)e. Organization of Conference/Training/Tournaments or sports meet as chairman/ Organizing secretary/Treasurer.) International (10 points); national/Inter University (8 points) regional/University (5 points) b) As member of the organizing committee (Each 1 point) -Max score =10		
I(iii)	Professional Development Activities -Max Score 15	15	

	TOTAL API SCORE SECURED IN CATEGORY: II (Minimum Required for Category II = 15/year)	50	
	TOTAL API SCORE SECURED IN CATEGORY: (I+II) (Minimum Required for Category (I+II) = 100/year)	175	

<u>Category III-Research & Academic Contributions (RAC)</u>		
Item	Description	Score Obtained
III. A	Published Papers in Journals	
III. B (i)	Articles / Chapters published in Books	
III. C (I & ii)	Ongoing /Completed Research Projects and Consultancies	
III. C (iii & iv)	Completed Projects/ Consultancies	
III. D	Research/ Project Guidance	
III. E (i)	Training Courses, Teaching-Learning-Evaluation technology, Faculty Development Programmes attended (not less than one week duration)	
III. E (ii)	Papers presented in Conferences, Seminars, Workshops, Symposia	
III. E (iii)	Invited Lectures and Chairmanships at national or international conference/seminar etc.	
	TOTAL API SCORE SECURED IN CATEGORY: III	

Check List

1. Promotion of Lecturer (Stage-1) to Lecturer (Sr scale) (Stage-2) - (5400/6000 to 7000 AGP)										
	Yrs of service required			Minimum API required				Training		Final result
Minimum Requirement	Ph.D * Holders 4 Yrs	M.E/M.Tech /M.Phil Holders 5 yrs	Others 9 Yrs	Cat - I 75 /Yr	Cat- I 15/ Yr	Cat- I+II 100 /Yr	Cat- III 5/yr or 20/assmt . period	Orientati on 2/3 weeks	Refresh er 2/3 weeks	ELIGIBLE/ NOT ELIGIBLE
Stage 1 to 2										
Remarks (if any)										

2. Promotion of Lecturer (Sr.scale) (Stage-2) to SG Lecturer (Stage-3) - (7000 to 8000 AGP)									
	Yrs of service required		Minimum API required				Orientation	Refresher	Final Result
Minimum requirement	Ph.D* Holders 4 yrs	Others 5 yrs	Cat - I 75/yr	Cat- I 15/yr	Cat-I+II 100/yr	Cat- III 10/yr or 50/assessment period	NA	5	ELIGIBLE/ NOT ELIGIBLE
Stage 2 to 3									
Remarks (if any)									
<p>*Ph.D Qualification benefit of 4 years can be availed only once either in Stage 1 to 2 or Stage 2 to 3.</p> <p>M.Phil/Ph.D Qualification benefit cannot be claimed for service relaxation if M.Phil/Ph.D is the minimum qualification/criteria at the entry level or for a post for which M.Phil/Ph.D is the minimum qualification.</p>									

3. Promotion of S G Lecturer (Stage-3) to SG Lecturer (Stage-4) - (8000 to 9000 AGP)											
	Yrs of service required		Minimum API required				Publications			Refresher	Final Result
Minimum requirement	Ph.D* Holder 3 yrs	Oth ers -- yrs	Cat - I 75/ yr	Cat- I 15/ yr	Cat- I+II 100/yr	Cat- III 15/yr or 45/ass mt. period	Ph.D Hold ers 1	M. Phil Hold ers 2	Oth ers 3	1 week	ELIGIBLE/ NOT ELIGIBLE
Stage 3 to 4											

Remarks (if any)

4. Promotion of S G Lecturer (Stage-4) to HOD/SG Lecturer (Stage-5) (9000 to 10000 AGP)

[illegible]

Remarks (if any)

***3 publications from 9000 AGP/5publications from 8000 AGP + 9000 AGP**

Summary of API Score

[illegible]

Instruction to the Principal/Head of the Institution

1. Send proposal for each candidate separately for easy verification.
2. Documents to be attached along with the proposal for promotion are
 - a. "Form of Option" from interested faculty members
 - b. Ph.D/M.Phil/M.Tech/B.E certificate (attested copies).
3. Principal shall circulate notice received from DCTE to the teaching faculty, inviting proposal for CAS promotion and the teacher may submit the proposals in the prescribed format.
4. After getting the applications from the Faculty, the Principal shall verify the filled application form for all the entries and check supporting documents before forwarding the proposal to DCTE.

Instructions to the Faculty

1. Faculty can submit the application for promotion in the prescribed format separately for each stage
2. Along with the filled application attested copies of the relevant/supporting documents should be attached.
3. Faculty due for Promotion before 7/11/2015 shall be guided by AICTE CAS regulation 2012 without API score. Faculty due for promotion on or after 8/11/2015 shall be guided by AICTE CAS regulation 2012 with API score. API score for faculty due for promotion on or after 8/11/2015 shall be applied for the entire assessment period. The teacher shall submit separate Performa form for Category I and II for each academic year whereas for Category III a single Performa showing the achievements for the entire assessment period along with necessary supporting documents may be submitted.
4. Faculty members are advised to Follow the guidelines given by DCTE (as applicable) mentioned while filling application form for CAS promotion.

Minimum Point norms of the APIs and weightages for expert Assessment to be applied for the Promotion of Teachers at various stages under Career Advancement Scheme (CAS)-Diploma

Category	stage 1 to 2	Stage 2 to 3	Stage 3 to 4	Stage 4 to 5
I	75/Year	75/Year	75/Year	75/Year
II	15/Year	15/Year	15/Year	15/Year
I+II	100/Year	100/Year	100/Year	100/Year
III	5/Year (20/Assessment period)	10/Year (50/Assessment period)	15/Year (45/Assessment period)	20/Year (60/Assessment period)
Expert Assessment System	Screening-cum- Evaluation committee	Screening-cum- Evaluation committee	Selection Committee	Selection Committee
Contribution of weightage	No separate points. Committee to verify API scores	No separate points. Committee to verify API scores	20%-Research Knowledge and teaching practice 20%-Interview	30%-Research Knowledge and teaching practice 20%-Interview

Minimum eligibility criteria for Diploma college Faculty promotions under CAS* 2012 Regulations

Stage s	Designatio n	Qualification	Exp in Year s	TRAINING*		Publication s National/ Internatio nal	API**						
				Induction / Orientatio n In weeks	FDP/ Refresh er In weeks		C-1 Min/Ye ar	C-2 Min/Ye ar	C1+C2 Min annual API Score/Ye ar	C-3 Min/Ye ar	C-3** Agg. Score during assessme nt period	Interview	Expert Assesse ment System
Stage1 (5400 / 6000) to Stage2 (7000)	Lecturer	Ph.D*	04	2/3 (1)**	2/3 (1)**	-	75	15	100	10	40	---	Screening Committee
		ME/ MPhil	05	2/3 (1)**	2/3 (1)**	-	75	15	100	10	40		
		BE/MSc/MA/M.C om	09	2/3 (1)**	2/3 (1)**	-	75	15	100	10	40		
Stage2 (7000) to Stage3 (8000)	Lecturer (Sr.G)	Ph.D*	5	---	2/3 (1)**	-	75	15	100	20	100	----	Screening Committee
		ME/MPhil	5	---	2/3 (1)**	-	75	15	100	20	100		
Stage3 (8000) to Stage4 (9000)	Lecturer (SGL)/HO D	Ph.D*	3	---	1(1)**	1	75	15	100	30	90	100 Marks 30% - Research 50%- Domain knowledge & teaching 20%- interview performan ce Pass: 50 Marks	Selection committee
Stage4 (9000) to Stage5 (1000 0)	Lecturer (SGL)/HO D	Ph.D*	3	-	--	3/5***	75	15	100	40	120	100 Marks 50% - Research 30%- Domain knowledge & teaching 20%- interview performan ce Pass: 50 Marks.	Selection committee

Note: *Any candidate becomes eligible for promotion under Career Advancement Scheme in terms of these Regulations on or after 5th March, 2010, the promotion of such a candidate shall be governed by the provisions of these Regulations.

**** Faculty member eligible for promotion under CAS to next level after 07/11/2015 should fulfil API score for the complete**

Assessment period (Not only for the period after 07/11/2015).

\$ Total Trainings include Orientation/Induction/Research Methodologies/Refresher/FDP.

\$\$\$ Under API in Category-3 weightage for FDP should be limited to Max 30 per assessment period.

Ph.D. awarded should be in line with UGC 2009 guidelines for degrees awarded on/after 05/03/2010.

The value mentioned within the bracket indicates Number of Trainings.

***** Three Publications from Stage-4 (From 9000 AGP) (OR) Five Publications to be considered from Stage-3 (From 8000 AGP).**