

**PLEASE EVERY EMPLOYEE KEEP THIS
FORM FILLED MANUALLY. SO THAT
WHEN APPLICATION IS AVAILABLE
ONLINE YOU CAN FILL THE SAME.**

Candidate Application For x
localhost:7070/transcounsel/login.do
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All Employees has to visit the web site daily for updates(<http://www.dte.kar.nic.in>).

Eligibility period as per Transfer Act, will be considered as on July 07 2014.

1. Every Employee has to fill the application. If any corrections are there in Date of Joining, can be made by selecting proper date in mm/dd/yyyy

2. Every Employee belong to either Teaching Staff nor Non-Teaching Staff nor Ministerial Staff which has to be selected carefully.

3. The application form has been divided into 3 pages. So care should be taken while entering the details properly. Any entries made should be Saved compulsorily before moving to next page otherwise changes will not be affected.

4. All the fields are mandatory. Date formats will be in mm/dd/yyyy style.

5. Every page should be saved before moving to next page. Before moving to next page. **Pls confirm once again that all the data entered are correct and then proceed.**

6. The past working details should be entered starting from date of joining into service. Enter current working details also with this. The most important stuff is the entries should be from date of joining into service.

7. Un-Authorised Absentee's Employee details should be furnished by Head of the Institute and enable Absentee option while updating his/her details.

8. Places requested for transfer should be unique (College Codes).

9. Special characters are not allowed in any of the fields.

10. The starting date of current working institute should match with the last row's past working details from date which is obvious.

11. All the information entered by the employee will be held responsible by **himself/herself and Head of the Institute.**

12. While selecting Discipline/Course option, select the option for which you department you are currently working for.

13. Teaching staff in head office (college code: 100) under group B (**Development Officer, Technical Assistant, Senior Technical Assistant, Programmer, Research Officer**) should strictly enter discipline.

14. **Principal and Group A officer are instructed to select discipline as Ministerial Staff (MS).**

15. CS/IS are not treated as Against Post.

16. Assistant Librarian's are Non-Teaching Staff Employees.

17. Before leaving the page confirm Records Updated message appears correctly and then proceed to next page.

18. **Programmer with Group-C should select Staff Type as Non-Teaching Staff.**

19. **Server will be down after 5:00 PM. Please furnish all the details in the working hours only.**

20. **Last Date to fill the application is 15-July-2014.**

21. The page is best viewed with maximum pixel resolution(eg: 1280 * 768). Open this app in only either Mozilla FireFox or Google Chrome.

22. **Don't Click On Refresh Button.**

I have read the above instructions. **Next**

APPLICATION FOR SEEKING GENERAL TRANSFER

KGID No.

Name of the Employee

Employee Cadre Teaching Staff Non-Teaching Staff Ministerial Staff

Qualification

Discipline/Course

Date of Birth

Date of Entry into Service

Basic Pay + AGP

Sex Male Female

Category

Probationary Period Declared YES NO

If Yes, Probationary Period Declared Date

Address

Probationary Order No.

Pin Code

Probationary Completion Date

Mobile

E-Mail

Working in Against Post YES NO

Discipline/Course

Working in Deputation YES NO

If Yes, Mention Deputation Date

Deputation Institute Code

Hyderabad-Karnataka Claim YES NO

Native District

CURRENT WORKING DETAILS

Designation	Group	College Code	Name of Institution	District	Zone	City/Town/Village
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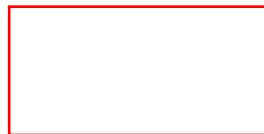
Is there any Disciplinary Action Yes No Remarks

Un-Authorised Absent for more than 3 months Yes No

PAST/PRESENT SERVICE DETAILS(Starting from date of first Regular Appointment to Till Date)

ENTER DETAILS STARTING FROM DATE OF JOINING INTO SERVICE

Sl NO.	Designation	College Code	Name of the Institute	District	Zone	City/Town/Village	From Date(mm/dd/yyyy)	To Date(mm/dd/yyyy)
1	Select							7/7/2014



Places Requested for Transfer* (In Order of Priority)

Sl. NO.	Clg Code	Clg Name	Sl. NO.	Clg Code	Clg Name
1	<input type="text"/>	<input type="text"/>	2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	4	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	6	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	8	<input type="text"/>	<input type="text"/>

Do you need Transfer YES NO

Transfer Reasons: Terminally Ill Cases of Serious Ailment Physically Challenged Widow Is Spouse Govt Servent Less than 2 yrs of Service of Superannuation General Transfer Case



SAVE PRINT PREVIEW

