ಕರ್ನಾಟಕ ಸರ್ಕಾರ
ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ

ಸಂಖ್ಯೆ:ಡಿಟಿಇ ಎಡಿಎಂಐಇಎಸ್ ಟಿ(17)/13/2024

ಆಯುಕ್ತರ ಕಛೇರಿ,
ಕಾಲೇಜು ಮತ್ತು ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ,
ಅರಮನೆ ರಸ್ತೆ, ಬೆಂಗಳೂರು - 560001,
ದಿನಾಂಕ: 21.05.2024

ಸುತ್ತೋಲೆ

ವಿಷಯ:	ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆಯ ವ್ಯಾಪ್ತಿಯಲ್ಲಿನ ಅನುದಾನಿತ ಇಂಜಿನಿಯರಿಂಗ್ ಕಾಲೇಜು /ಪಾಲಿಟೆಕ್ನಿಕ್‌ಗಳಲ್ಲಿ ಕಾರ್ಯನಿರ್ವಹಿಸುತ್ತಿರುವ ಅಧ್ಯಾಪಕರು/ಉಪನ್ಯಾಸಕರುಗಳಿಗೆ 7ನೇ ಎಐಸಿಟಿಇ ವೇತನ ಶ್ರೇಣಿಯಲ್ಲಿ ಪದೋನ್ನತಿ ನೀಡುವ ಬಗ್ಗೆ.
ಉಲ್ಲೇಖ:	1) ಸರ್ಕಾರದ ಪತ್ರ ಸಂಖ್ಯೆ:ಇಡಿ/86/ಡಿಟಿಇ/2023 ದಿನಾಂಕ:07.10.2023. 2) ಸರ್ಕಾರದ ಪತ್ರ ಸಂಖ್ಯೆ:ಇಡಿ/89/ಡಿಟಿಇ/2023 ದಿನಾಂಕ:01.12.2023.

****

ಮೇಲ್ಕಂಡ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, ಅನುದಾನಿತ ಇಂಜಿನಿಯರಿಂಗ್ ಕಾಲೇಜು / ಪಾಲಿಟೆಕ್ನಿಕ್‌ಗಳಲ್ಲಿ ಪೂರ್ಣಕಾಲಿಕ ನೆಲೆಯಲ್ಲಿ ಸೇವೆಗೆ ಸೇರಿ ಕಾರ್ಯನಿರ್ವಹಿಸುತ್ತಿರುವ ಎಲ್ಲಾ ಅಧ್ಯಾಪಕರು/ಉಪನ್ಯಾಸಕರುಗಳಿಗೆ 7ನೇ ಎಐಸಿಟಿಇ ವೇತನ ಶ್ರೇಣಿ ಅಧಿನಿಯಮ 2019 ಮತ್ತು 2020 ಸ್ಪಷ್ಟೀಕರಣ/ ಸುತ್ತೋಲೆ ಹಾಗೂ ಎಐಸಿಟಿಇ ರವರು ಕಾಲಕಾಲಕ್ಕೆ ಹೊರಡಿಸಿರುವ ಅದೇಶಗಳನ್ವಯ, ಪದೋನ್ನತಿ ಪಡೆಯಲು ಅರ್ಹರಿರುವ ಎಲ್ಲಾ ಬೋಧಕ ವೃಂದದವರಿಂದ ಪ್ರಾಂಶುಪಾಲರಗಳು ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ಪಡೆದು ಎಐಸಿಟಿಇ 2019 ಮತ್ತು 2020 ಸ್ಪಷ್ಟೀಕರಣ ನಿಯಮಾನುಸಾರ ಪ್ರಾಥಮಿಕ ಹಂತದ ಪರಿಶೀಲನೆ ಮಾಡಿ, ದಿನಾಂಕ***:30.05.2024*** ರೊಳಗೆ ಸಿದ್ಧಪಡಿಸಿಕೊಳ್ಳುವಂತೆ ಸೂಚಿಸಲಾಗಿದೆ. ಬೋಧಕ ವೃಂದದವರು ಸಲ್ಲಿಸಿದ ದಾಖಲೆಗಳ ನೈಜತೆ ಸಂಬಂಧ ಮುಂದಿನ ಅಗುಹೋಗುಗಳಿಗೆ ಸಂಬಂಧಪಟ್ಟ ಪ್ರಾಂಶುಪಾಲರೇ ನೇರ ಹೊಣೆಗಾರರಾಗಿರುತ್ತಾರೆ ಎಂಬ ಅಂಶವನ್ನು ತಮ್ಮ ಅವಗಾಹನೆಗೆ ತರಲಾಗಿದೆ.

2019 ಮುಂಬಡ್ತಿ ಅಧಿನಿಯಮ ಮತ್ತು 2020 ಸ್ಪಷ್ಟೀಕರಣ/ಸುತ್ತೋಲೆಗಳನ್ವಯ ದಿನಾಂಕ: 01.03.2019 ರಿಂದ ಪ್ರಸ್ತುತ ದಿನದವರೆಗೂ ಅರ್ಹರಿರುವ ಎಲ್ಲಾ ಬೋಧಕ ವರ್ಗದವರುಗಳ ದಾಖಲೆಗಳೊಂದಿಗೆ ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ಸೂಚಿಸುವ ದಿನಾಂಕದಂದು ಸಂಬಂಧಪಟ್ಟ ಸಂಸ್ಥೆಯ ಪ್ರಾಂಶುಪಾಲರುಗಳು ಮತ್ತು ಆಯಾಯ ವಿಭಾಗದ ವಿಭಾಗಧಿಕಾರಿಗಳೊಂದಿಗೆ ಆಯುಕ್ತಾಲಯಕ್ಕೆ ಹಾಜರಾಗಿ, ಪದೋನ್ನತಿಯ ಪ್ರಕ್ರಿಯೆ ಪೂರ್ಣಗೊಳ್ಳುವವರೆಗೆ ಕಾರ್ಯನಿರ್ವಹಿಸಲು ಮೂಲಕ ಸೂಚಿಸಿದೆ.

ನಿರ್ದೇಶಕರು
ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ
21/5/24

ಇವರಿಗೆ,

1) ಸಂಬಂಧಪಟ್ಟ ಸಂಸ್ಥೆಯ ಪ್ರಾಚಾರ್ಯರುಗಳ ಮುಂದಿನ ಕ್ರಮಕ್ಕಾಗಿ
2) ~~ಸಂಯೋಜಕರು, ಇ- ಆಡಳಿತ ವಿಭಾಗ – ಇಲಾಖಾ ವೆಬ್ ಸೈಟ್ ನಲ್ಲಿ ಪ್ರಕಟಿಸುವ ಸಲುವಾಗಿ~~
3) ಆಯುಕ್ತರವರ ಆಪ್ತ ಶಾಖೆಗೆ-ಮಾಹಿತಿಗಾಗಿ
4) ನಿರ್ದೇಶಕರವರ ಆಪ್ತ ಶಾಖೆಗೆ-ಮಾಹಿತಿಗಾಗಿ
5) ಜಂಟಿ ನಿರ್ದೇಶಕರವರ ಆಪ್ತ ಶಾಖೆಗೆ-ಮಾಹಿತಿಗಾಗಿ
6) ಕಚೇರಿ ಪ್ರತಿ

GOVERNMENT OF KARNATAKA
DEPARTMENT OF TECHNICAL EDUCATION

Annual Self-Assessment for the Performance Based Appraisal System (PBAS) as per AICTE 6th Pay Regulations 2012

Name of the faculty: _____

Name of the College: _____

Assessment Period: _____ **To** _____ **(till 28-02-2019)**

ACADEMIC PERFORMANCE INDEX (API) SCORES FOR ALL THE ASSESMENT PERIOD

Assessment Period* /Criteria's	Category – I Teaching, Learning and Evaluation related activities	Category-II (Co-curricular, Extension, Professional development, etc)	Total (Cat-I & Cat-II)	Category-III (Research and Academic Contribution)
Assessment Year-1				
Assessment Year-2				
Assessment Year-3				
Total				
Avg. Total Score				

**Any number of rows may be added as required for the assessment year.*

DECLARATION

I _____ hereby declare that all the statements and entries made in this document are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the selection committee or at any stage, my candidature may be cancelled without prejudice to initiation of any disciplinary action.

I certify that the information provided is correct as per records available with the College duly filled PBAS proforma. I have submitted complete documents of Category-I/II and III for the all the assessment period to the IQAC Committee for scrutiny and verification.

NAME AND SIGNATURE OF THE FACULTY

Date:

Place:

RECOMMENDATION OF THE INTERNAL IQAC COMMITTE

We, the Chairman (Principal of the College) and Members of IQAC thoroughly checked the complete PBAS in detail and relevant supporting documents for the points claimed by the faculty as per the details furnished in the API Score table for the assessment period_____ to _____.

In this regard, the faculty has **fulfilled** API Scores as per the requirement of AICTE Regulations 2012. Thus, the IQAC committee **recommends** the eligibility of API Scores for the above-mentioned assessment period.

All the details of Category-I, Category-II, and Category-III of PBAS and relevant supporting documents are **CHECKED/VERIFIED** and maintained at our college itself.

IQAC COMMITTEE

Sl.No	Name of the Faculty	Designation	Role	Signature with Date
1		PRINCIPAL	Chairman	
2				
3				
:	:	:	:	:
:	:	:	:	:
:	:	:	:	:
:	:	:	:	:
:	:		**Member**	
:	:		**Secretary**	

GOVERNMENT OF KARNATAKA

DEPARTMENT OF TECHNICAL EDUCATION

PROMOTIONS

As Per

AICTE 7th PAY REGULATIONS 2019

APPLICATION FOR THE PROMOTION OF

_____

(Asst Prof (Sr Scale) – L11, Asst Prof (Sel. Grade) – L12, Associate Prof – L13A1 and Professor – L14)

NAME OF THE FACULTY: _____

DESIGNATION : _____

DEPARTMENT : _____

COLLEGE : _____

2024

CHECK LIST

The following documents were submitted to the Screening cum Evaluation/Selection Committee for Promotion as per AICTE 7th Pay Regulations, 2019

Name of the Candidate: Designation:

Name of the College: Promotion Applied for:

Sl.No	Type of Document	Page(s) From-To	Check List
1	Application Proforma		Enclosed / Not Enclosed
2	B.E./M.Phil / M.Tech/Ph.D. Certificates		Enclosed / Not Enclosed
3	Probationary Declared Order		Enclosed / Not Enclosed
4	Copy of Last Promotion (if any)		Enclosed / Not Enclosed
5	Computer Literacy Test (CLT) Certificate		Enclosed / Not Enclosed
6	Departmental Exams Certificate		Enclosed / Not Enclosed
7	FDP Certificates (if any)		Enclosed / Not Enclosed
8	MOOCs Course NPTEL_AICTE Certificate (if any)		Enclosed / Not Enclosed
9	Industrial Training Certificate		Enclosed / Not Enclosed
10	Ph.D. Guided Proof		Enclosed / Not Enclosed
11	Research Publications		Enclosed / Not Enclosed
12	Faculty on Deputation Certificate		Enclosed / Not Enclosed
13	Mandatory Training Certificate (for all level promotions)		Enclosed / Not Enclosed
14	Certificates for AICTE 360^0 Feedback		Enclosed /Not Enclosed
15	Any other documents		Enclosed /Not Enclosed

Note: Each page of enclosures must be numbered and duly attested by the principal of the college. Make three copies of the application along with relevant supporting documents (DTE office Copy, College Copy and Candidate Copy).

Received the above documents of _____ Pages.

Signature of the Principal

GOVERNMENT OF KARNATAKA
DEPARTMENT OF TECHNICAL EDUCATION
PROMOTIONS AS PER AICTE 7th Pay Regulations 2019

Application for the post of _____

(Asst Prof (Sr Scale) – L11, Asst Prof (Sel. Grade) – L12, Associate Prof – L13A1 and Professor – L14)

Name of the College: _____

Assessment Period: from _____ **to** _____

I. GENERAL INFORMATION:

1.	Name (in Block Letters)			
2.	Father's Name/ Mother's Name/ Husband's Name			
3.	Entry Qualification & Branch			
4.	Current Designation		Grade Pay	
5.	Date of Last Promotion			
6.	Address for correspondence: (with contact details)	Permanent Address: (with contact details)		
7.	Details of Probationary Declaration: Order No: Date:	Computer Literacy Test (CLT) completed details: Certificate No: Date:	Date of Completion of Departmental Exams: Certificate No: Date:	
8.	Higher Educational Qualification acquired while in service. (M.Tech/M.Phil/Ph.D./other):	Date of Completion of Higher Education Qualification:	AICTE 360 Degree Feedback: _____/10 (Refer summary of Appendix – I)	SC/ST/OBC/ Minority / Women / Differently-abled categories (Mention here)

II. EDUCATIONAL QUALIFICATIONS:

Sl. No	Degree	Discipline	College/University	Year of Passing	Class Obtained
1	Ph.D.				
2	M.E/M.Tech/ M.Sc/M.Phil				
3	B.E./B.Tech/ B.Sc.				
4	Others (if any)				

III. MINIMUM TRAINING REQUIREMENTS *(NOT APPLICABLE TO PROFESSOR PROMOTION)*

(Two weeks of Faculty Development Programme (FDP) in the relevant area recognized by AICTE /UGC / TEQIP / NITTTR / PMMMNMTT / IISc / IIT / University / Government / DTE / Board of Technical Education / CoA / IIA / SPA / ITPI / NRCs / ARPIT / research organization / other institute of National Importance / Design Studio.)*

Sl No	Name of the FDP	Institution Name and Place	Period and Duration (From Date - To Date)	Recognized By

***Note:** out of which at least one of the FDP shall be in advanced pedagogy for Promotion Level 11

OR

(One week faculty development programme as above and one eight weeks duration MOOCS course with E-Certification by NPTEL-AICTE)

Sl No	Course Name	One Eight week course (From Date - To Date)	NPTEL-AICTE Roll No:	Consolidated Score

OR

(Completed two such eight weeks duration MOOCS courses with E-Certification by NPTEL-AICTE).

Sl No	Course Name	Two Eight-week Course (From Date - To Date)	NPTEL-AICTE Roll No:	Consolidated Score

AND

Completed minimum two weeks of relevant Industrial Training / Professional Training

Name of the Industry	Two weeks Duration (From Date - To Date)	Department/Section	Nature of activities undergone

IV. SET OF REQUIREMENTS

FOR THE PROMOTION OF ASSISTANT PROFESSOR (Senior Scale, Level- 11, Entry Pay 68900)

Set No.	Additional Qualifications **(Tick the below row acquired)**	To have acquired in the cadre of Assistant Professor (Level 10)		
		Experience (years)	Research Publications in SCI Journals/UGC/AICTE approved list of Journals	Avg 360 Degree feedback score (out of 10)
1	-	4	2	8 to 10
2	-	5	1	8 to 10
3	-	5	2	5 to < 8

Research Publications:

Sl.No	Authors Name with et.al.,	Title of the Paper	Name of the Journal	Vol. & No.	Pages	Year of Publication	Online URL Link*/DOI
1							
2							

Note: *The Proof may be attached for justifying research publications are in SCI journals /UGC/AICTE approved list of Journals.*

FOR THE PROMOTION OF ASSISTANT PROFESSOR (Selection Grade, Level- 12, Entry Pay 79800)

Set No.	Additional Qualifications **(Tick the below row acquired)**	To have acquired in the cadre of Assistant Professor (Senor Scale, Level 11)		
		Experience (years)	Research Publications in SCI Journals/UGC/AICTE approved list of Journals	Avg 360 Degree feedback score (out of 10)
1	-	4	1	8 to 10
2	-	4	2	5 to < 8

Research Publications:

Sl.No	Authors Name with et.al.,	Title of the Paper	Name of the Journal	Vol. & No.	Pages	Year of Publication	Online URL Link* /DOI

Note: *The Proof may be attached for justifying research publications are in SCI journals /UGC/AICTE approved list of Journals*

FOR THE PROMOTION OF ASSOCIATE PROFESSOR (Level- 13A1, Entry Pay 131400)

Set No.	Additional Qualifications **(Tick the below row acquired)**	To have acquired in the cadre of Assistant Professor (Selection Grade, Level 12)		
		Experience (years)	Research Publications in SCI Journals/UGC/AICTE approved list of Journals	Avg 360 Degree feedback score (out of 10)
1	-	3	2	5 to < 8
2	-	3	1	8 to 10

Research Publications:

Sl.No	Authors Name with et.al.,	Title of the Paper	Name of the Journal	Vol. & No.	Pages	Year of Publication	Online URL Link*/DOI
1							
2							

Note: *The Proof may be attached for justifying research publications are in SCI journals /UGC/AICTE approved list of Journals.*

FOR THE PROMOTION OF PROFESSOR (Level- 14, Entry Pay 144200)

Set No.	Ph.D. Guided **(Tick the below row acquired)**	Total Experience (Years)	To have acquired in the cadre of Associate Professor- Level 13A1		
			Experience (years)	Research Publications in SCI Journals/UGC/AICTE approved list of Journals	Avg 360 Degree feedback score (out of 10)
1	1	15	3	6	8 to10
2	2	15	3	6	5 to < 8
3	-	16	3	4	8 to10

Research Publications:

Sl.No	Authors Name with et.al.,	Title of the Paper	Name of the Journal	Vol. & No.	Pages	Year of Publication	Online URL Link*/DOI

Note: *The Proof may be attached for justifying research publications are in SCI journals /UGC/AICTE approved list of Journals.*

DECLARATION OF THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. In any point of time, I am found to have concealed/distorted any information or given any false statement, my application/promotion shall liable to be summarily rejected/terminated without notice or compensation as per the KCS Rules of Government of Karnataka.

Applicant Name and Signature

Name:

PROFORMA FOR PROMOTION

(To be filled by the faculty)

1.Promotion Applied For:

2. Name of the Faculty:

3. Date of Joining:

4. Entry Qualification:

5. Highest Qualification acquired during in service (if any):

6. Date of Completion of FDP/NPTEL-AICTE online courses:

7. Date of Completion of Publications:

8. No. Ph.D.s guided (if any):

9. Date of Completion of Industrial Training:

10. Date of Completion of Mandatory Training:

VERIFICATION

(To be verified by the Experts)

1.	Highest Qualification (As per AICTE norms) :	YES / NO
2.	FDP/8-week online courses NPTEL-AICTE accepted:	YES/ NO
3.	Publications are from SCI Journals/UGC/AICTE Approved List:	YES/ NO
4.	AICTE 360^0 Degree Feedback acceptable (above 5):	YES/ NO
5.	Is Industrial Training acceptable ?:	YES/ NO
6.	Ph.D. Guidance (if any, Not Mandatory):	YES/ NO
7.	Mandatory Training Requirements completed: *(As per AICTE Teachers Training Policy)*	YES/ NO

(If Sl.No 1 to 5 are YES, Faculty is RECOMMENDED for Promotion else NOT RECOMMENDED)

RECOMMENDATION: YES /NO (if NO, Reason:_____)

Expert – 1 **Expert-2** **Expert-3**

RECOMMENDATION

(for Office Use Only)

We here by certify that the Application along with relevant documents submitted by the candidate for the promotion as per AICTE 7th Pay Regulations are Checked, Verified and Found **Correct/Not Correct**. The applicant **Satisfies/Not satisfies** all the requirements as per AICTE 7th Pay Regulations, 2019. Thus, We Recommend/Not Recommend his/her application for the promotion to the Post of _____ Level_____ Entry Pay_____.

SCREENING CUM EVALUATION/SELECTION COMMITTEE

Sl.No	Name	Designation	Role/Position	Signature
1		Commissioner, DCTE/ Director, DTE	Chairperson	
2		JD (Admin), DTE	Member	
3		JD (CDC), DTE	Member	
4		Principal of the concerned college	Member	
5		Head of the Department of the concerned subject in the College.	Member	
6		Subject Expert -1 (Nominated by Commissioner, DCTE and Approved by VC, VTU)	Member	
7		Subject Expert -2 (Nominated by Commissioner, DCTE and Approved by VC, VTU)	Member	
8		Subject Expert -3 (Nominated by VC, VTU)	Member (VC Nominee)	
9		Academician from SC/ST/OBC/Minority/Women/Differently categories if candidate belongs to any one of these. (Nominated by VC, VTU)	Member	
10		Administrative Officer	Member Secretary	

Note: To constitute the quorum for the meeting, five of which at **least two** must be from out of the three subject experts shall be present.

ANNEXURE – I

AICTE 360° FEEDBACK SCORE SHEET

(From Academic Year 2021-22 on wards)

Name of the Faculty : _____

Designation : _____

Promotion Applied for : _____

Name of the College : _____

Academic Year (AY) : _____ **To** _____

A. TEACHING PROCESS (MAXIMUM POINTS-25)

Sl.No	Semester	Course Code/Name	No of Scheduled Classes	No. of Actually held classes	Points Earned (5)/(4) x 100	Enclosure No *(Page No)**
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1						
2						
3						
4						
TOTAL (reduce to 25)						

Note: Column (2) Semester: ODD/EVEN (3) Course Code/Name: Subject Code/Name. **Enclosure: Certificate duly signed by Concerned Staff and HOD and Principal academic year wise.**

B. STUDENT'S FEEDBACK (Max Point 25)

Sl.No	Semester	Course Code/Name	Average Student Feedback on the scale of 25	Enclosure No *(Page No)**
1				
2				
3				
4				
TOTAL (reduce to 25)				

Note: Refer STUDENT'S FEEDBACK FORM (**ANNEXURE-II**). Feedback must be taken from all the students and total must be reduced to 25 points. **Enclosure: Certificate from HOD and Principal academic year wise**

C. DEPARTMENTAL ACTIVITIES (Max Point 20)

Sl.No	Semester	Activity	Credit Point	Criteria	Enclosure No *(Page No)**
1					
2					
3					
4					
TOTAL					

Note: Departmental Activities are listed in **ANNEXURE-III** (but not limited to). 3 point is assigned per semester/event based on the activity. **Enclosure: Certificate from HOD and Principal academic year wise.**

D. INSTITUTE ACTIVITIES (Max Point 10)

Sl.No	Semester	Activity	Credit Point	Criteria	Enclosure No *(Page No)**
1					
2					
3					
4					
TOTAL					

Note: Institute Activities are listed in **Annexure- III** (but not limited to). 3 point is assigned per semester/event based on activity. **Enclosure: Certificate from Principal academic year wise.**

E. ACR maintained at Institute Level (Max Point 10)

Criteria	Extraordinary	Excellent	Very Good	Good	Satisfactory
Credit Point	10	9	8	7	5

Sl.No	Year (AY)	Activity	Credit Point	Criteria	Enclosure No *(Page No)**
1		ACR			
2		ACR			
3		ACR			
4		ACR			
5		ACR			
Average					

Note: Enclosure: Certificate from Principal for all the academic year wise in assessment period.

(for eg: for the assessment period 2021-2024, ACR credit point for AY 2021-22, 2022-23 and 2023-24 must be graded in a single certificate)

F. Contribution to Society (Max Credit 10)

Sl.No	Semester	Activity	Credit Point	Criteria	Enclosure No *(Page No)**
1			5		
2			5		
3			5		
4			5		
Average					

Note: Societal Activities are listed in **Annexure- III** (but not limited to). 5 point is assigned per semester based on activity. **Enclosure: Certificate from the Principal academic year wise.**

**Page No of the Certificate Enclosed*

IMPORTANT INSTRUCTION: The above tables capture and record the data/calculation for one academic year except table E (ACR). Faculty members are required to repeat the same procedure for remaining academic years in the assessment period. Finally, the following summary table needs to calculated for the all-academic years in that Assessment Period.

SUMMARY

(Academic years for the Assessment Period)

Summary	Academic Year	Academic Year	Academic Year	Academic Year	Academic Year
	1	2	3	4	5
A. Teaching Process (Max Points 25)					
B. Students' feedback (Max Points 25)					
C. Departmental Activities (Max Points 20)					
D. Institute Activities (Max Points 10)					
E. ACR (Max Points 10)					
F. Contribution to Society (Max Points 10)					
Total (Max Points 100)					
Total on 10 Point scale					
AVERAGE OF ALL ACADEMIC YEARS IN THE ASSESMENT PERIOD				**_____ / 10**	

Note: No. of academic years in assessment period varies based on the level of promotion (L11, L12, L13A1 and L14). Average of all academic years must be calculated and reduced to 10-point scale

SIGNATURE OF THE FACULTY **SIGNATURE OF THE HOD** **SIGNATURE OF THE PRINCIPAL**

ANNEXURE – II

STUDENT FEEDBACK FORM

(To be used by the Institutions)

Academic Year		**Name of the Faculty**	
Course		**Semester**	
		Date of the feedback	

For getting filled in through student

Sl.No	Description	Very Poor	Poor	Good	Very Good	Excellent
		(1)	(2)	(3)	(4)	(5)
1	Has the Teacher covered entire Syllabus as prescribed by University/ College/Board?					
2	Has the Teacher covered relevant topics beyond syllabus					
3	Effectiveness of Teacher in terms of:					
	(a) Technical content/course content					
	(b) Communication skills					
	(c) Use of teaching aids					
4	Pace on which contents were covered					
5	Motivation and inspiration for students to learn					
6	Support for the development of Students' skill					
	(i) Practical demonstration					
	(i) Hands On Training					
7	Clarity of expectations of students					
8	Feedback provided on Students' progress					
9	Willingness to offer help and advice to students.					
	Total					

ANNEXURE - III

1. List of Departmental Activities (But not limited to) [Max. Point 20]

Sl.No	Activity	Credit Point	Criteria
1	Lab in Charge	3	3 Point/Semester
2	Consultancy and Testing	3	3 Point /Event
3	Time Table in Charge	3	3 Point/Semester
4	NBA work	3	3 Point/Semester
5	Industrial Visits	3	3 Point /Event
6	Student Counselor/Faculty Advisor	3	3 Point/Semester
7	Project Guide	3	3 Point/Semester
8	CSR Contribution (faculty involvement)	3	3 Point /Event
9	Student Chapter Coordinator	3	3 Point/Semester
10	Department Library in charge	3	3 Point/Semester
11	Departmental Examination Coordinator	3	3 Point/Semester
12	Guest Lecture /Invited Talk Coordinator	3	3 Point /Event
13	Departmental Placement Coordinator	3	3 Point/Semester
14	Preparation of Teaching Material (Teaching Material/Lab Manual etc)	3	3 Point /Event
15	Establishment of New Labs	3	3 Point /Event
16	Remedial Classes for Slow Learners	3	3 Point/Semester
17	Scholarship in charge	3	3 Point/Semester
18	Department Club Coordinator	3	3 Point/Semester
19	Alumni Connect Coordinator	3	3 Point /Event
20	MOOCs and NPTEL Coordinator	3	3 Point/Semester
21	Forum Coordinator	3	3 Point /Event
22	Internship Coordinator	3	3 Point/Semester
23	Placement Technical Training	3	3 Point /Event
24	Industry Sponsored Lab Coordinator	3	3 Point/Semester
25	Product Development/Working Models	3	3 Point /Event

2. List of Institute Activities (But not limited to) [Max. Point 10]

Sl.No	Activity	Credit Point	Criteria
1	HOD/Dean	4	4 Point/Semester
2	Coordinator appointed by Head of Institute	2	2 Point /Semester
3	Organized Conference	2	2 Point/Event
4	FDP/Conference	2	1 Point Event, to be divided between all co -coordinators
5	Hostel - Warden/Deputy Warden	2	2 Point /Semester
6	AICTE/AISHE in charge	2	2 Point /Semester
7	Extra-Curricular Activities Coordinator/Member	2	2 Point /Semester
8	NSS Coordinator	2	2 Point /Semester
9	Placement Officer	2	2 Point /Semester
10	EDC Cell in charge	2	2 Point /Semester
11	IP Cell in charge	2	2 Point /Semester
12	Institute IT/network/Web site incharge	2	2 Point /Semester
13	NBA Coordinator (Institute Level)	2	2 Point /Semester
14	Alumni Association Coordinator	2	2 Point /Semester
15	AICTE Activity Program Coordinator	2	2 Point /Semester

16	College Internal Complaint Coordinator/Member	2	2 Point /Semester
17	Anti Sexual Harassment Committee Coordinator/Member	2	2 Point /Semester
18	First Year Coordinator	2	2 Point /Semester
19	SC/ST Cell Coordinator	2	2 Point /Semester
20	Women Empowerment Cell Coordinator	2	2 Point /Semester
21	Academic Audit Coordinator/Member	2	2 Point /Semester
22	E-Shikshana Cell Coordinator	2	2 Point /Semester
23	IQAC Coordinator/Member	2	2 Point /Semester
24	Library Committee Coordinator/Member	2	2 Point /Semester
25	Time Table Committee Coordinator	2	2 Point /Semester
26	Central Computing Coordinator	2	2 Point /Semester
27	Stock Verification Coordinator/Member	2	2 Point /Semester
28	Disciplinary Committee Coordinator/Member	2	2 Point /Semester
29	Magazine Coordinator/Member	2	2 Point /Semester
30	Institutional Clubs Coordinator/Member	2	2 Point /Semester
31	Professional Bodies Coordinator/Member	2	2 Point /Semester

3. List of Contribution to Society (But not limited to) [Max. Point 10]

Sl.No	Activity	Credit Point	Criteria
1	Induction Program	5	5 Point/Event
2	Blood Donation	5	5 Point/Event
3	Yoga Classes	5	5 Point/Event
4	Unnat Bharat Abhiyan	5	5 Point/Event
5	Involvement in NCC/NSS Activities	5	5 Point/Event
6	Medical/Health Camp Organization	5	5 Point/Event
7	Working with NGO	5	5 Point/Event
8	Nation Building Activities	5	5 Point/Event
9	Women Empower Programmes	5	5 Point/Event
10	Donation to Orphanage/Old age/Hospitals/Schools	5	5 Point/Event
11	Involvement in Unemployment Benefit Programs	5	5 Point/Event
12	Tree Planation	5	5 Point/Event
13	Technical Education Awareness among school students	5	5 Point/Event

NOTE:

- Please use Common Certificate Formats Shared for the Uniformity among all GECs
- Enclosure No shall be "Page No" of the Certificate/Document Enclosed for Providing Proof
- Additional rows may be added or deleted as per the requirement anywhere in the application
- Annexure – II and III are only for reference (need not to be kept as a part of application)
- Please go thru general instructions carefully. For Any clarifications, you may email to dtenbaengg@gmail.com

GENERAL INSTRUCTIONS

(i) 360° Feedback

1. The feedback obtained every year, till the date of eligibility of next stage, shall be taken as an average of all the preceding years added together required for promotions.

2. In case the candidate fails to achieve the maximum feedback score, the subsequent year's may be taken into consideration while dropping the lowest feedback score in any one of the year.

(ii) Methodology of Promotion for Assistant Librarians and Assistant Director-Physical Education

The qualifications for promotions for Assistant Librarians and Assistant Director-Physical Education shall be as per the UGC Notification No. F.1-2/2017(EC/PS) Dated 18th July, 2018. (Separate applications formats are available for Promotion for Assistant Librarians and Assistant Director – Physical Education)

(iii) Faculty Members on deputation

Any Faculty Member on deputation to some Government Organization / Autonomous Bodies such as DTE / AICTE / UGC / MHRD / DST etc. on academic / administrative positions shall be deemed to have experience of academics and academic administration and be exempted from the requirement of FDP, Industrial Training and 360° feedback. If the faculty has secured at least **Very Good** rating, it shall be considered equivalent to 8 points on a 10 point scale of 360° feedback in reference to this notification for the period of deputation.

(iii) Mandatory Teacher Trainings

(i) Every teacher **appointed / promoted to any position here onwards** with effect from the publication of this gazette shall have to **mandatorily undergo 8 online modules of MOOCs in SWAYAM** as per the AICTE teacher training policy preferably within **first year of service**.

(ii) No newly appointed faculty member shall be **completing the probation** without getting the certification of completion of these 8 modules. The teacher training policy document may be downloaded from AICTE website.

(iii) The requirement of completing these modules as envisioned in this gazette is applicable to all the incumbent teachers also while applying for promotion / selection to next **higher cadre only once in the career**.

(iv) Those who are eligible for promotions after the date of publication of this gazette, shall have to meet the necessary conditions such as additional qualification, undergoing industrial training, pedagogical training, faculty induction program, publishing research papers etc. However, these requirements shall be permitted to be fulfilled till **31st July, 2024** so as to enable faculty members in equipping them for requisite mandatory requirements of this gazette to avail the benefit of promotion retrospectively from the date of eligibility.

NPTEL MOOCs - AICTE FDP Equivalence

- NPTEL is already conducting Advance and Basic Level courses through MOOCs (Massive Open Online Courses)
- A large number of Advance Level Courses are being offered by NPTEL. These are 1 credit, 2 credit and 3 credit courses.
- Since MOOCs (Massive Open Online Courses) of NPTEL are not full time like regular FDPs, it is decided that its equivalence to regular FDP shall be considered as under.

S.No	No. of weeks of NPTEL Courses	No. of lectures per week	Total No. of Hrs. of engagement	Equivalence of NPTEL course with regular FDP
1	4	3	12	½ FDP of one week
2	8	3	24	Full FDP of one week
3	12	3	36	1½ FDP

- NPTEL MOOCs (Massive Open Online Courses) will have regular assignments and in person examination at the end. A test will be conducted by NPTEL and a certificate be issued to only those participants who attended the programme and qualify in the test.

NPTEL-AICTE
Faculty Development Programme
(Funded by the Ministry of HRD, Govt. of India)
This certificate is awarded to
NAME
for successfully completing the course
COURSE NAME
with a consolidated score of X %
Prof. Andrew Thangaraj
NPTEL Coordinator
IIT Madras
Prof. Dilip N. Malkhede
Advisor-I (Research, Institute & Faculty Development)
All India Council for Technical Education
Roll No: NPTEL18AA1234567890AA
To validate and check scores: http://nptel.ac.in/noc

SAMPLE NPTEL-AICTE Certificate

GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE AND TECHNICAL EDUCATION

NAME OF THE ENGINEERING COLLEGE, <PLACE>

Ph No.: XXXXXXXX, Email: XXXXXXXX@gmail.com

<Ref. No >

Office of the Principal,
Govt. Engineering College,
<Place with Pincode>
Date: DD.MM.YYYY

TEACHING PROCESS CERTIFICATE

Name of the faculty	
Department	
Academic Year	

SL. No.	Name of the subject with code	Semester	No. of Scheduled classes	No. of actually held classes
1				
2				
3				
4				
5				
6				
7				
8				

Note: Supporting documents for the above information furnished are maintained at Department Level.

HOD **PRINCIPAL**

Copy to :

1. Office file
2. Faculty Copy

GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE AND TECHNICAL EDUCATION
NAME OF THE ENGINEERING COLLEGE, <PLACE>
Ph No.: XXXXXXXX, Email: XXXXXXXX@gmail.com

<Ref.No. >

Office of the Principal,
Govt. Engineering College,
<Place with Pincode>
Dated: DD.MM.YYYY

STUDENT FEEDBACK CERTIFICATE

Name of the faculty	
Department	
Academic Year	

SL. No.	Name of the subject with code	Semester	No. of Students participated in feedback process	Average Student Feedback Score obtained	Student Feedback Score (Reduced to 25)
1					
2					
3					
4					
5					
6					
7					
8					

Note: Supporting documents for the above information furnished are maintained at Department Level.

HOD **PRINCIPAL**

Copy to:

1. Office file
2. Faculty Copy

GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE AND TECHNICAL EDUCATION

NAME OF THE ENGINEERING COLLEGE, <PLACE>

Ph No.: XXXXXXXX, Email: XXXXXXXX@gmail.com

<Ref. No. >

Office of the Principal,
Govt. Engineering College,
<Place with Pincode>
Dated: DD.MM.YYYY

DEPARTMENTAL ACTIVITIES CERTIFICATE

This is to certify that Dr/Mr/Mrs/Miss. <**Name of the faculty**>, <**Designation**>, <**Department**>, has worked in the following **Departmental activities** for the academic year <academic year>.

Sl.No	Semester	Activity	Credit Point	Criteria
1				
2				
3				
4				
5				
6				
7				
8				
TOTAL (limit to 20)				

Note: All relevant supporting documents of departmental activities furnished here are maintained at Department Level.

HOD **PRINCIPAL**

Copy to:

1. Office file
2. Faculty Copy

GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE AND TECHNICAL EDUCATION

NAME OF THE ENGINEERING COLLEGE, <PLACE>

Ph No.: XXXXXXXX, Email: XXXXXXXX@gmail.com

<Ref. No. >

Office of the Principal,
Govt. Engineering College,
<Place with Pincode>
Dated: DD.MM.YYYY

INSTITUTE ACTIVITIES CERTIFICTAE

This is to certify that Dr/Mr/Mrs/Miss. <**Name of the faculty**>, <**Designation**>, <**Department**>, has worked in the following **Institute activities** for the academic year <academic year>.

Sl.No	Semester	Activity	Credit Point	Criteria
1				
2				
3				
4				
5				
6				
7				
8				
TOTAL (limit to 10)				

Note: All relevant supporting documents of Institute activities furnished here are maintained at Institute Level.

PRINCIPAL

Copy to:

1. Office file
2. Faculty Copy

GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE AND TECHNICAL EDUCATION

NAME OF THE ENGINEERING COLLEGE, <PLACE>

Ph No.: XXXXXXXX, Email: XXXXXXXX@gmail.com

No: <Personal File No. >

Office of the Principal,
Govt. Engineering College,
<Place with Pincode>
Dated: DD.MM.YYYY

Annual Confidential Report (ACR) CERTIFICATE

Name of the faculty	
Department	
Assessment Period	

Extraordinary	Excellent	Very Good	Good	Satisfactory
10	9	8	7	5

Sl.No	Year (AY)	Activity	Credit Point	Criteria
1		ACR		
2		ACR		
3		ACR		
4		ACR		
5		ACR		
Average (limit to 10)				

Note: All relevant annual confidential reports of the faculty furnished here are maintained at Institute Level.

PRINCIPAL

Copy to:

1. Office file
2. Faculty Copy

GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE AND TECHNICAL EDUCATION

NAME OF THE ENGINEERING COLLEGE, <PLACE>

Ph No.: XXXXXXXX, Email: XXXXXXXX@gmail.com

No: <Personal File No. >

Office of the Principal,
Govt. Engineering College,
<Place with Pincode>
Dated: DD.MM.YYYY

CERTFICATE OF CONTRIBUTION TO THE SOCIETY

This is to certify that Dr/Mr/Mrs/Miss. <**Name of the faculty**>, <**Designation**>, <**Department**>, has **Contributed to Social** activities for the academic year <academic year>.

Sl.No	Semester	Activity	Credit Point	Criteria
1				
2				
3				
4				
5				
6				
Average (limit to 10)				

Note: All relevant supporting documents of contribution to the society by the faculty furnished here are maintained at Institute Level.

PRINCIPAL

Copy to:

1. Office file
2. Faculty Copy